

# Newborough and Borough Fen Parish Council

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## Minutes of a meeting of Newborough and Borough Fen Parish Council held on Thursday 3rd March 2022 at the village hall, Guntons Rd, Newborough, commencing at 7.15pm

Present: Councillors Kevin Angrave (Chair), John Rowell, Vicki Coleman, Dawn Stilwell, Graham Britton, Patrick Skerritt, Bryan Cole, Tara Henderson, Jon Hill and Chris Taylor.

Also in attendance: Irene Healiss (Clerk), Ward Councillors Steve Allen, Richard Brown.

Twelve (12) members of the public.

### **Public Participation:**

Concern raised regarding the Church Commissioners (CC) report for identified tree maintenance at Fernie Close park, which excludes the conker tree. The Clerk will write to CC's regarding health and safety concerns identified by two residents who live by the park. Queries raised regarding the proposed skate ramp at Fernie Close Park and the hedging gap, which is awaiting a response by Jelsons.

7:30pm - Cllr Taylor stated that he will be recording the meeting.

**1551/3-22**      **Apologies for absence:** were received and approved for Cllr Hercock.  
**Not received:** Cllr Thompson.


**1552/3-22**      **To receive Disclosable Interests Declarations**  
Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.  
Cllr Britton declared an interest in all planning matters.

**1553/3-22**      **Minutes of the meeting of 3<sup>rd</sup> February 2022:**  
It was proposed by Cllr Taylor and seconded by Cllr Henderson to amend the minutes to reflect: 1542/2-22.1      It was agreed to defer the election of vice-chair to the next meeting  
**Resolved** to approve the minutes for signing.

**1554/3-22**      **Matters arising from minutes of 3<sup>rd</sup> February 2022:**  
None.

**1555/3-22**      **Matters for information and reports:**

1. Cllr Simons offered apologies for non-attendance.  
Installation of the village white gates have been scheduled for March. The village litter pick for the Great British Spring Clean will be held on 2<sup>nd</sup> April, meeting point as the village hall - volunteers for this event are most welcome. Car Dyke and the walkway on Gunthorpe Road (with a new stile), are now more accessible for pedestrians. Recent street artwork on the Werrington Bridge Road underpass is complete. Parish Council concern was raised for PCC input regarding the following items:
  - lack of visibility at the bottom of the Werrington Bridge Road roundabout (bordering Newborough and Werrington).
  - Cllr Cole is unable to contact relevant parties to discuss the HGV restrictions matter.
  - The road and path behind Eves close require tarmac reinstatement.



- It was proposed by Cllr Taylor, seconded by Cllr Skerritt and **resolved** to renew the CAPALC affiliation membership for 2022-2023, inclusive of the DPO at £583.09.

**1556/3-22 Finance**  
(s150, s111 LGA 1972)

- The Clerk advised an adjustment to the March payments as shown on the agenda.  
It was proposed by Cllr Taylor, seconded by Cllr Henderson and **resolved** to approve the accounts and Clerks expenditure for payment.
- The monthly bank reconciliation for February was agreed as correct.

March Payments

27/3/22	Payroll	S/O 27 <sup>th</sup> Feb 2022	Salary	£1167.15
7/3/22	Clerk – expenses	BACS	Home as office	£16.00
			Postage	£10.42
			Travel to and from Newborough on 1/2/22 @ .45p per mile	£15.30
			Travel to and from Newborough on 14/2/22 @ .45p per mile	£15.30
7/3/22	Inland Revenue	BACS	N/I	£226.71
7/3/22	Superannuation (Clerk £75.46) (NBFPC £294.96)	BACS	Pension	£370.42
7/3/22	Vodafone Ltd	D/D	Mobile phone	£23.78
20/3/22	IONOS by 1&1	Debit card	Website domain	£6.00
7/3/22	CGM	BACS	Parish maintainance Plot clearance	£556.97 £276.00
7/3/22	CAPALC	BACS	Affiliation fee (incl. DPO)	£583.09
7/3/22	CAPALC	BACS	New Cllr training	£150.00
7/3/22	Savills	BACS	Playing field rent	£275.00
7/3/22	Viking	BACS	Stationery and stamps	£91.50

**1557/3-22 Village and Community:**

- Options for the PC planned Jubilee 'Picnic in the Park' event were discussed which will take place on 4<sup>th</sup> June between 2-8pm at The Bull pub's green. Residents are invited to bring their own picnics - the pub will also supply a BBQ and supply drinks and alcohol. Considerations included commemorative 50p coins for local school children, and costs for a band and posters. It was proposed by Cllr Stilwell, seconded by Cllr Henderson and **resolved** for the Clerk to apply for National Lottery funding for this event before the deadline 31/3/22 once figures are finalised between the Clerk and Cllr Coleman.
- The Clerk will confirm arrangements for the GBSC with the village hall trustees.
- It was agreed for the Clerk to contact environmental health regarding ongoing concern surrounding rats/pest control measures in the village.
- The Clerk will contact Anglian Water regarding the inspection trenches being dug in the village. The inconvenience caused within the village raises a possible financial/infrastructure compensation need for the community, perhaps through a funded MVAS or SID.
- White gates on Guntons Rd- updated under 1555/3-22.1  
Cllr Henderson left the meeting at 8:17pm and returned shortly after.



6. Cllr Angrave and J & M Electrics have completed the defibrillator fitment outside the chemist. It was proposed by Cllr Skerritt, seconded by Cllr Coleman and **resolved** to change the outstanding Milking Nook order from a fully automatic stand-alone defibrillator to a semi-automatic device due to ongoing delays with the original purchase. This should be received early next week. Cllr Skerritt will explore producing a metal bracket for the machine.
7. Cllr Stilwell provided a comprehensive update regarding the GNS (Good Neighbourhood Scheme) within the village, which has assisted eight (8) people at 22 hours thus far; comparatives to the PCVS (Peterborough Community Voluntary Service) were discussed. It was proposed by Cllr Stilwell, seconded by Cllr Cole and **resolved** to renew the scheme at a cost of £824 per year, with membership costs halved to £1 per household on last year's figures. Cllr Skerritt left the meeting at 8:35pm.

It was proposed by Cllr Angrave, seconded by Cllr Coleman and **resolved** that Cllr Taylor would act as representative for the PC at the parish liaison meetings. Cllr Cole will attend as required in his stead. A report would be offered on the agenda for bi-monthly updates. Cllr Skerritt returned to the meeting at 8:38pm.

8. The free family fun day with Vivacity is organised for Wednesday 1<sup>st</sup> June between 10am-2pm following confirmation from the Coronation Field trustees. The event will be advertised via the website and social media platforms and will utilise the Eventbrite booking system.
9. It was proposed by Cllr Taylor, seconded by Cllr Cole and **resolved** for the Clerk to respond to PCC, maintaining the PC's position that the area behind Waterfall Gardens be taken on by the unitary authority for management. One (1) vote against. Cllr Henderson left the meeting at 9:08pm and returned at 9:12 pm.

10. Consideration for the plans presented by the Soke Road working party - it was agreed that the living tree be replaced with a tube to allow an annual tree renewal. Gemma's plants may provide free plants and an advertising plaque. Concern was raised regarding the size of the footings for the telephone box, and it was confirmed by the Clerk that planning permission for this is not required. It was proposed by Cllr Taylor, seconded by Cllr Hill and **resolved** for the plans to be actioned as presented, with the exception of the living Christmas tree as discussed. Five (5) votes for this proposal, four (4) votes against and one (1) abstention. Votes in favour carried.

It was agreed for the Clerk to enquire if the telephone box depth could be doubled with MW Paving. It was proposed by Cllr Taylor, seconded by Cllr Hill and **resolved** to accept the quote offered by X2 Connect for the telephone box /book exchange at £2750 + VAT + delivery. Four (4) votes against. Votes in favour carried.

Cllr Skerritt left the meeting and returned shortly after.

It was proposed by Cllr Taylor, seconded by Cllr Cole and **resolved** to accept the quote provided by MW paving's for the landscaping at Soke Road corner at £5000 (inc VAT). Five (5) votes for and four (4) against. Votes in favour carried.

11. The Clerk advised that a local architect had checked the skate ramp planning information for submission. Certain documents required inclusion and may delay the application if not properly completed. To submit the planning application on behalf of the PC would cost:

Architectural fees            £300-00

Licensed Ordnance Survey location plan in dxf format. £39-00 + VAT

It was proposed by Cllr Henderson, seconded by Cllr Hill and **resolved** to use Sharman architecture to submit the planning application for the skate ramp at Fernie Close on behalf of the PC. Three (3) abstentions. Votes in favour carried.

Cllr Henderson left the meeting at 9:40pm

- It was agreed to consider more quotes re: deck posts markers at the allotments. Clerk to further investigate.
- It was agreed for the Clerk to distribute letters of invitation to tenants regarding a meeting for self-management on 7/4/22, to be held before the usual full PC meeting at the village hall.
- Clearance of community plot - It was agreed to defer this item to the next meeting.
- Hive limits at the allotments -It was agreed to defer this item to the next meeting.

**1559/3-22 Burial Authority:**

New bulbs in cemetery rose garden - It was agreed to defer this item to the next meeting.

**1560/3-22 Planning Applications**

- 22/00144/PRIOR – For agricultural building for the storage of grain at Sisson Farm Equestrian centre, Thorney Road, Peterborough (For information.)

**Permitted/Refused/Withdrawn**

None.

**1561/3-22 Matters as agenda items for future consideration (decisions cannot be made under this item)**

Land behind Waterfall Gardens, Queens Jubilee, allotment markers, Soke Rd corner update.

**1562/3-22 Correspondence**

- Received from a resident regarding trees at the Fernie Close Park – discussed in public participation.

**1563/3-22 The following items are to be held as a closed meeting due to sensitive, personal and commercial data to be discussed.**

[Public Bodies \(admission to Meetings\) Act1960 s1\(2\)](#)

Due to time constraints, it was agreed to defer the following items to the next meeting.

- New Nature Reserve - decision required if the Parish Council wishes to create a nature reserve as part of the Queens Green Canopy and if so, agree suitable location for the Clerk to take the necessary steps - Cllr Taylor
- Allotments – tenancy agreements update.
- Asset of Community Value - decision required if the Parish Council would issue an ACV on the Bull Inn and associated grounds - Cllr Taylor.
- Staffing matter (additional employment update) - Clerk.

The next full Council meeting is on Thursday 7th April 2022 at 7:15pm in the village hall. There being no further business the meeting closed at 22:00 pm.