

# Newborough and Borough Fen Parish Council

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## Minutes of the Meeting of Newborough and Borough Fen Parish Council held on Thursday 2<sup>nd</sup> March 2023 at the Village Hall, Guntons Rd, Newborough, commencing at 6.45pm

Present: Councillors Bryan Cole (Chairman), Mark Ormston (Vice-Chair), Richard Cawley, Judy Fox, John Fox, Jon Hill, Kim Hill, Vicki Coleman, John Rowell, William Cave and Patrick Skerritt.

Also in attendance: Irene Healiss (Clerk.)

City Councillor Steve Allen.

Sixteen (16) members of the public.

### Public Participation:

- Discussion surrounding the recently approved skate ramp at Fernie Close Park.
- The Village Hall Trustees offered an update surrounding funding for the extension to the village hall, following planning permission approval.  
There is potential for the post office to operate in the Foresters Room from this April, and the Dr's surgery is still occasionally used.
- A young resident offered thanks to the Parish Council for their work in successfully applying for planning permission for the skate ramp.  
There was concern that the s106 funding would not wholly be utilised for this project.
- Following vociferous debate in the public forum, the Chairman suspended the meeting for five (5) minutes at 7:00pm.

The meeting commenced at 7:08 pm.

### 1690/3-23 To receive and approve apologies for absence.

None offered from Parish Council members.

Ward Cllr Simons offered apologies.

### 1691/3-23 To receive Disclosable Interests Declarations

Cllr Cave – regarding s106 funding for the skate ramp (due to spousal interest.)

Cllr Cawley – regarding trees in the churchyard (as Church Warden)

### 1692/3-23 To agree to Co-Opt a new Parish Council member – (details disseminated prior to the meeting.)

Following an introduction by the applicant, it was proposed by Cllr Cole, seconded by Cllr Skerritt and **resolved** to accept Mr Lee Ariss as a co-opted member. There were seven (7) in favour, two (2) against, and two (2) abstentions. Mr Ariss duly signed the acceptance of office declaration.

### 1693/3-23 To approve minutes of the meeting held on 2<sup>nd</sup> February 2023

It was proposed by Cllr Cave to amend item .5 (1681/2-23) to show: -

Cllr John Hill.

This was seconded by Cllr Ormston, and it was **resolved** to approve the minutes of the meeting held on 2<sup>nd</sup> February 2023.

Cllrs Ariss, K Hill and J Hill abstained due to non-attendance.

Cllr Cole duly signed the minutes.



**1694/3-23      Information and reports**

1. Progression for adopting the land and trees at the rear of Waterfall Gardens (Legal update received.)

Following legal advice received from NALC and ongoing discussion with the City Council, it was proposed by Cllr Cave, seconded by Cllr Rowell and unanimously **resolved** for the Council not to undertake adopting the land located at the rear of Waterfall Gardens.

2. Report regarding traffic/highway matters on Thorney Road – Cllr Cole and City Councillors.

Cllr Cole reported on the meeting held recently with Highways at Peterborough City Council. The cost of addressing the existing chicanes would be significant, in comparison to speed cameras as an alternative option (to which the combined authority holds the public funding purse.) A further meeting is due to be held in a few weeks' time.

3. Reports from City Councillors.

There are currently outreach post offices at Newborough, Thorney and Eye, and each village will retain its own equipment. The below points were raised for consideration: -

- The dangerous pothole on Guntons Rd will be addressed by PCC in due course.
- There are significant potholes located outside the school.
- The large overgrown hedge on Milking Nook Road still needs addressing.
- The dog poo bins on Thorney Road need emptying.
- The Newborough litter pick will take place on Saturday 1<sup>st</sup> April at 10-30am, meeting at the Village Hall. All volunteers are welcome to attend. The parish council will advertise this initiative through social media and the website.

4. Acknowledge the Annual Inspection Report received from the City Council regarding Fernie Close, and action any identified risk requirements as necessary.

Cllr Ormston declared an interest in the school.

The fence referred to in the Annual Inspection Report belongs to the school and will need to be addressed. The Clerk, together with Cllrs Coleman and Cawley will consider the identified moderate risk items for actioning. Monthly risk assessments are carried out by PCC and the Parish Council as well as the Annual Report provided.

5. Update from Cllr Cole regarding the Planning and Environmental Protection Committee meeting held on the 21<sup>st</sup> February for the Fernie Close planning application, and agree to formulate a document to progress the skate ramp tender process.

The application for the skate ramp was agreed by the Committee Panel, with attached pre-commencement conditions.

Further to recent updates surrounding funding and tendering, this matter now includes sensitive commercial data. It was proposed by Cllr Cole seconded by Cllr Coleman and **resolved** to move this item to a closed session at the end of the agenda under the Public Bodies (Admission to Meetings) Act 1960 S1(2).

There were two (2) votes against.

6. To Note: Agreed joint village patrol with the Peterborough Neighbourhoods team on the 9<sup>th</sup> of July at 11am.

### 1695/3-23 Finance – March Payments

(s150, s111 LGA 1972)

Payroll	BACS	Salary, NI and superannuation	£1,901.06
Clerk's expenses	BACS	Home as office	£26.00
Vodafone Ltd	D/D	Mobile phone	£17.25
IONOS by 1&1	Debit card	Website domain	£6.00
CGM	BACS	Parish maintainance	£598.74
Savills	BACS	Playing Field rent	£275.00
Newborough Village Hall	BACS	Neighbourhood Plan meeting	£19.00

1. To approve accounts for payment.

It was proposed by Cllr Ormston, seconded by Cllr Skerritt and unanimously **resolved** to approve the accounts for payment.

2. To approve the Clerk's expenditure.

It was proposed by Cllr Coleman, seconded by Cllr Cole and unanimously **resolved** to approve the Clerk's expenditure.

3. Monthly bank reconciliations

The bank reconciliation for February 2023 was agreed as correct.

4. Retain an account for cash and cheque deposits.

Once the transfer of accounts is finalised, Unity Trust Bank may not accept cash deposits. It was agreed to retain an existing PC bank account to accept this form of payment as required. A financial risk assessment will be completed.

### 1696/3-23 Village and Community.

1. Update for levelling the war memorial gates, further to advice received from the Diocese (circulated.)

Thanks were offered to Cllr Skerritt who agreed to level the war memorial gates next week, at no cost.

2. Update regarding removal of a panel from the multi sports unit and repairs to the PC grit spreader.

A wooden slat needs to be replaced on a bench located at the park. Two (2) test panels will be removed from the multi-sports unit for testing. The grit spreader is beyond repair and requires disposal.

3. Event celebrating the Coronation of King Charles III in May 2023

Plans to include an afternoon tea in the Village Hall, an ice cream van (located on the car park) and a free children's teacup ride were discussed for Sunday 7<sup>th</sup> May 2023. Lottery Funding has been applied for, and the Clerk is currently awaiting an update. Cllrs Coleman, John and Judy Fox and Mrs Wendy Sayer of the GNS have offered to assist on the day.

4. To Note: preliminary Neighbourhood Plan working party meeting date arranged for the 30<sup>th</sup> of March at 7:30-9:00 pm in the Village Hall for all residents.

Anyone interested in attending to help develop the Neighbourhood Plan process should contact the Clerk in the first instance. The Clerk will advertise the meeting date on social media.

### 1697/3-23 Allotments.

No updates.

### 1698/3-23 Burial Authority.

Carrying out branch removal over the churchyard pathway, including removal of all arisings at a cost of £380.

It was proposed by Cllr Rowell, seconded by Cllr Cave and **resolved** to spend £380 (excl VAT) to Terry Hall Landscapes for branch removal over the churchyard pathway, and the removal of all arisings.

## 1699/3-23 Planning Applications.

### Permitted/Refused/Withdrawn.

- 23/00105/HHFUL Erection of timber (spruce) log cabin for [purposes of temporary accommodation to allow alterations and extensions to be carried out to "Valeen" Milking Nook Road. Withdrawn by applicant on the 9/2/23.
- 22/01686/FUL Erection of a single storey front extension and modification of existing car park at Newborough Village Hall, Guntons Road, Newborough, Peterborough. Permitted on 17/2/23.
- 22/00463/FUL Construction of a Skate Ramp at Open Space, Fernie Close, Newborough. Permitted on 21/2/23.

### Planning Correspondence.

None.

### 1700/3-23 Matters as agenda items for future consideration (decisions cannot be made under this item.)

King Charles III Coronation, Neighbourhood Plan, TOR for the PR committee, dog-fouling, lollipop person for crossing, parking control outside the pharmacy, co-option policy, keeping the defibrillator clear outside the chemist, removal of the youth shelter.

### 1701/3-23 Correspondence.

Resident query regarding up-to-date costings for the skate ramp – Clerk responded and noted.  
Resident complaint regarding the approved skate ramp at Fernie Close – Clerk responded and noted.

### The following items are to be held as a closed meeting due to sensitive personal and commercial data.

[Public Bodies \(Admission to Meetings\) Act 1960 S1\(2\)](#).

It was proposed by Cllr Skerritt, seconded Cllr Coleman and unanimously **resolved** to close the meeting for a period of time, as publicity would be prejudicial to the public interest, due to the confidential matters to be discussed. The meeting closed at 8:21pm and was reconvened at 8:30pm.

### 1702/3-23 Agree Parish Council response to PR correspondence received regarding the Fernie Close Park planning application.

(To Note: Applicable Parish Council Filming and Recording Policy, reviewed 12/5/22)

It was proposed by Cllr Ormston, seconded by Cllr Cole and unanimously **resolved** for the Parish Council to offer the following statement if required: -

"The page that has been referred to is not maintained by the Parish Council and the Parish Council have no further comment."

### 1703/3-23 Agree progression regarding soil slippage at Fernie Close Park (following NALC guidance)

Cllrs J Hill and Cave will attend the site to assess any necessary repairs and report back to the Council for progression at the next meeting.

### 1694/3-23 Update from Cllr Cole regarding the Planning and Environmental Protection Committee meeting held on the 21<sup>st</sup> of February for the Fernie Close planning application and agree to formulate a document to progress the skate ramp tender process.

(As agreed- moved to the closed session.)

It was proposed by Cllr Skerritt, seconded by Cllr John Fox and **resolved** for the Clerk to inform the s106 officer that an equal split of s106 monies held by PCC as per the offered proposal is agreeable. There was one (1) abstention. The Clerk will investigate alternative funding streams to mitigate any shortfall.

The next full Council meeting is on Thursday 6<sup>th</sup> April 2023 at 6:45pm in the Village Hall. There being no further business the meeting closed at 9:15pm.

