



Minutes of the Annual Parish Meeting held on 18th May 2023 at 6:45pm in the Village Hall, Guntons Road, Newborough, PE6 7RT . Held under the Chairmanship of Cllr Bryan Cole of Newborough and Borough Fen Parish Council

Clerk: - Mrs Irene Healiss

clerk@newboroughandboroughfen-pc.gov.uk

Present:

Cllr Cole, Cllr Ormston, Cllr J Hill, Cllr K Hill, Cllr John Fox, Cllr Judy Fox, Cllr Rowell, Cllr Coleman, Cllr Cawley, Mrs Marianne Lawton (Newborough Cricket Club and Coronation Field), Mrs Brenda Vassey (bowls club), Mrs Margaret Cave (Village Hall Trustee), Ward Cllr Allen, and the Clerk Mrs Irene Healiss.

Ten (10) members of the public.

1. Apologies

Received from Cllr W Cave, Cllr Lee Ariss, Mr John Wright (Neighbourhood Watch), Derek Skingle (Good Neighbourhood Scheme), Mrs Ann Williamson (WI), Cllr Nigel Simons and Cllr Rylan Ray.

2. Minutes of meeting held on the 12th May 2022

It was proposed by Cllr Rowell, seconded by Cllr Cole and **resolved** that these were a true record. The minutes were signed by Cllr Cole.

4. Parish Council Report by the Chairman (Appendix 1)

5. Responsible Financial Officer Report 2022-3 (Appendix 2)

6. To receive reports from Local Organisations:

- Newborough Parish Council allotment report (Appendix 3)
- Bowls Club (Appendix 4)
- Good Neighbourhood Scheme (Trustee Report) (Appendix 5)
- Newborough playgroup
- Women's Institute (WI) (Appendix 6)
- Neighbourhood Watch (Appendix 7)
- Newborough Village Hall trustees (Appendix 8)
- Newborough Cricket Club/Coronation Field Trustees (Appendix 9)

7. To receive update from the local Ward Councillors.

(Appendix 10)

8. Village matters and public forum - discuss the general affairs of the Parish and to pass any resolutions thereon.

Resident concern regarding lorries cutting through Borough Fen, from Peterborough Road to Crowland Road. Also concern raised regarding maintenance of Crown Garden, particularly surrounding the Memorial Tree area.



The meeting closed at 7.18pm

Signed
The Chairman

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Please see the below appendices for all Reports.

Appendix 1

Newborough Parish Council

**Chairmans Report
PC review 2022/23**

A busy year for the PC where we have either completed or started new initiatives.

We started the new council by issuing a questionnaire to all residents to complete and tell us as a Parish Council just what mattered to the community. As always, a lot of what we had back was not in the control of the PC but we have committed to influence where we can and as a result the details where appropriate were passed to our City councillors for consideration. We will be revisiting the replies for updates to the community of all the issues raised in the near future.

As for what we have been doing on a more specific detail, well:-

- Completion of Crown Gardens with the adding of the two excellent benches and book swap via the refurbished phone box
- Celebration of the coronation of the King by a party at the village hall, this included rides for the children with refreshments for all. Commemorative badges for children at the school. All this was funded by a grant from the National Lottery
- Activity day for the village children in conjunction with Vivacity and the Cricket Club – another event is planned for this summer
- A Christmas tree installed by the Parish council at Crown Gardens decorated by the children from the village
- Upgrade to the village allotment marking areas by installation of new posts to all plots
- Financial support for the Good Neighbour scheme
- Start if a Village plan – this will be a long-term project involving the whole community and local businesses

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- Input to numerous planning applications
- Ongoing dialogue with the city council and city councillors on trying to improve the roads in and around the village – more tonight.

Not bad from a bunch of volunteers who give up a significant amount of time and effort to bring these initiatives to fruition!

Appendix 2

The financial year 2022-23 saw the Council receive £63,130.22 in income which was made up mostly of precept and grants received. With reserves and careful management of an annual spend of £68,701.69, the Parish Council were able to carry forward £69,587 as of 31st March 2023.

This amount allows the Council to maintain reserves for a year's continuance of services as well as for ear marked projects.

This was made up as of March 2023: -

- £39,207.86 in TSB bank reserves and a further
- 30,379.68 in the Yorkshire bank account.

The breakdown of earmarked reserves is as follows: -

Earmarked reserves:

Training	£2000
Doctors' income reserve	£2500
Playpark maintenance	£3000
Elections	£6000
Trees(church)	£5207.86
	£9500 – (with additional held in the general reserves)
Skate ramp	
White gates	£500
Village sign	£2000
Church pathways	£8500
	£39207.86
General reserve	£30379.68

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£30379.68

Newborough and Borough Fen Parish Council continues to remain financially stable moving forward, with earmarked reserves being accounted for through future projects, listed above. The Parish Council were able to complete the refurbishment project as the newly named Crown Garden with two new benches, a phone box book exchange and new landscaping for the community to enjoy.

New gates were also installed at Fernie Close Park and planning permission for a skate ramp was recently approved, which is an ongoing project.

The Parish Council signed up to the Village Tribune last year, which is a locally distributed magazine to keep residents updated with Parish Council news.

An ongoing reconciliation of funds is offered by the RFO to the Council regularly to assist with decision-making processes, with quarterly and year end budgets prepared and offered for review.

The Council were successful in receiving grant funding of £712 from the National Lottery Community Fund for a Queens platinum Jubilee event 'Picnic in the Pub' held last June at The Bull pub, and this year successfully applied for £880 which was put towards a celebratory Coronation 'Afternoon Tea Party' held at the village hall on the 7th of May.

Appendix 3

Allotment Report 2022-2023

The council currently rent 70 plots as allotment gardens and an additional 4 plots to local farmers.

There are currently 7 plots available for tenancy at the allotments on Peterborough Road. The fields at Werrington Bridge Rd and Peterborough Rd have all been productively rented for a further year.

There was a garden allotment re-structure last year, with the plots being re-numbered for a more organised management system, to allow the new tenancy contracts to be issued effectively at the end of last year.

Cllr Hill led on re-numbering the plots and ensuring they were each measured roughly to the same size (where possible), to ensure fairness across the site.

Further to the re-structure, a further 7 plots were identified for tenancy, which may account for current availability.

The two previously allocated community plots have now been tenanted, with the new community plot located near to the car park allowing easier access for residents to use the area. A new shed/small container for holding PC property will be investigated in the coming financial year. The Clerk is also looking at the possibility of installing a toilet facility at the site.

The prospect of self-managed allotments through an organised allotment association was not taken up by Newborough Allotment plot holders further to a meeting held which

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included the National Allotment Society, with the Parish Council maintaining management of the site.

In the last financial year, the allotments generated a deficit of:

April 2022- March 2023	
Income	£2,617.19
Expenditure	£3394.33
= shortfall of £777.17	

The purchasing of plot markers cost £617.66 which is not a usual expense. Water and drainage at the site amounted to £557.04 which is an increase on the year before in 2021-2022 of £426.19 (a difference of £130.85) However, rental costs of the plots have not risen.

Appendix 4

NEWBOROUGH AND BOROUGH FEN INDOOR BOWLS CLUB ANNUAL REPORT

Newborough & Borough Fen Indoor Carpet Bowls Club have continued enjoying the exercise and good company our meetings bring.

We have increased our numbers and now include able and disabled people among our members. We have increased the price per meeting from £1 to £2 due to rising costs, this includes a drink and biscuits. Financially the club is stable, and in the position to replace one of the mats this year.

We look forward to another year of Indoor Bowls.

Appendix 5

Report for Newborough Parish Council May 2022



Name of Parish Council	Newborough & Borough Fen Parish Council
Commencement date of Associate Membership	1 st April 2021
Nominated Trustee	Derek Skingle

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Lead Volunteer	Wendy Sayer
Annual Membership Fee	£824 (2022/3)
Area Population	824 Households
Number of current Registered Volunteers	9 and 1 pending

Good Neighbours – Rural Peterborough, was set up as a charity in October 2020, with the objective of relieving the needs of the poor, sick, elderly and disabled residents of the rural areas of Peterborough. Our primary aim is to keep people well and safe in their own home for longer.

We are currently operational in 6 Parish Council areas with more soon coming on board.

Our objectives focus upon reducing social isolation and loneliness and improving health and wellbeing to support continued independence. Our main activities include:

1. Organizational Development. GNRP is a young organisation and work is ongoing to
 - i) publicise and promote activities across the rural communities of Peterborough
 - ii) evaluate need and monitor impact of activities
 - iii) develop efficient communication with parish councils, volunteers, community members and partner organisations via our website and social media.
 - iv) Provide administrative support for the parish council network
2. Recruitment, training and support to community volunteers.
3. Activities delivered by volunteers to residents including befriending; supported leisure activities, such walking; sitting service for housebound residents; provision of transport to access appointments and services; short term household/DIY support; shopping; dog walking
4. Developing Partnerships to improve support provision. This includes working with statutory and voluntary sector such as GP Practices and their social prescribers, NHS, Adult Social Services as well as British Red Cross, Age UK and Carers and includes:
 - i) Sharing information through professional services/VCS support networks
 - ii) Signposting and referrals to ensure the most appropriate service provides support and avoids duplication
- 5.

We are hoping to achieve a well-known and respected organisation providing a quality service to those in need. Our achievements will relate to 4 key objectives:



1. Develop a sustainable organisation with a wide range of associate members

Increased understanding of the needs of people in rural Peterborough,

Increased awareness of GNRP within the rural parishes of Peterborough and understanding of the benefits of our support and achievements leading to an increase in the number of associate members. Parish councils feel well supported through administrative support provided and the new working group developing local priorities.

Implementation of a new business plan and fundraising strategy with successful applications for further funding for the next 3 years made.

2. Increase number and range of volunteers.

Volunteering opportunities will have been promoted across parishes. Number of volunteers and skills available increased.

Volunteers feel well trained and supported and are positively engaged with a good retention rate achieved.

3. Relieve the needs of the poor, sick, elderly or disabled residents of rural parishes

Appropriate activities meeting the needs and wishes of local parish residents will have been offered and provided where needed.

Clients will feel less lonely and less socially isolated and will show improvements in health and wellbeing.

4. Improved partnerships with statutory, voluntary and community services.

Meetings and events attended developing a wider range of partnership opportunities. Increased number of referrals received from partner organisations as well as an increase in the number of referrals made from GNRP to local services.

Since the membership began in Newborough, **5** separate members of the community have been receiving on-going support from volunteers totalling a minimum of **27 hours of volunteering**

Additionally, one-off support has been provided to **6** additional residents totalling a minimum of **6 volunteer hours**.

The support provided includes befriending, basic DIY, shopping and transportation



All enquiries

to: coordinator: Tel: 07735 810139 or email

coordinator.gnrg@gmail.com

Website: <https://goodneighboursrp.org.uk>

Appendix 6

Newborough & Borough Fen WI have enjoyed a varied programme over the last year. Meetings included subjects such as "My Time in Africa", "Alive, Alert, Beware", "The Secret Museum", and an excellent talk on "Beekeeping". We have enjoyed meals out and have joined other local WIs at their events.

The Queen's Jubilee was celebrated in style but of course we then mourned her death in September.

In November we joined the celebrations at the Village Hall Fayre and took part in the service of Remembrance at the church.

In December we helped to decorate the church ready for the Christmas services.

It was with sadness that we said goodbye to one of our members, Edna Donkin, who died in October. Edna had been a WI member since 1962 and is sadly missed.

We have a membership of 14 at the moment.

Appendix 7

Newborough & Borough Fen Neighbourhood Watch

The Neighbourhood Watch continues in our areas whilst we are still in the process of some reorganisation.

We are still recruiting new co-ordinators and anyone interested in becoming involved in any way will be welcomed and contact can be made to myself or any of the other Co-ordinators.

Since the lifting of Covid restrictions, we have not had very many issues raised but if it becomes necessary for whatever reason we will be looking at expanding our numbers in order to be able to offer greater assistance where needed.

A Speaker has been arranged to come to the Village Friendship Tea in June which we hope will be helpful to those present and we would be able to arrange similar talks if we receive requests.

We do have a Group on Facebook where information is posted on local and other issues of likely interest and concern and to follow go to Facebook and select the Newborough UK Neighbourhood Group.

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If anyone does have any issues that they feel we should be made aware of at present or that may need some action please do contact one of us as soon as possible so that we can then put the necessary action into place.

John Wright

Our present Co-ordinators are:

Bryan Cole	colebryan35@gmail.com	810973
Judy Jakes	judyjakes41@gmail.com	810710
Kevin Richards (Treasurer)	richkj@outlook.com	810661
Danielle Rosemary	daniellerosemary@live.co.uk	07833 085723

Derek Skingle	digswell2015@yahoo.co.uk	810075
Amanda Wadley-Jones	amanda.wadleyjones@googlemail.com	810430
John Wright	wrightofnewboro@aol.com	810312

May 2023

Appendix 8

Newborough Village Hall report to Newborough and Borough Fen Parish Council

Thursday 18th May 2023

The Trustees of the Village Hall are pleased to report another successful and busy year.

The Village Hall has been used every day of the year since your last Annual General Meeting, the only exception being New Years Eve. We had two bookings on New Years Day, so thought the caretaker and cleaner deserved a rest from the usual New Years Eve clean up.

Almost all of the village organisations have now returned. There are Martial Arts and Zumba classes, Bowls Club, Ballroom dancing, Scottish dancing, Clog dancing, WI, Neighbourhood Teas, Foresters Meetings, Birthday parties, Baby showers, Christening gatherings, Family parties, Church groups, along with Pre School and many many other events taking place in the Hall on a regular basis.

Regrettably from 1st January this year, we have had to raise our fees. The first time since 2014. This was mainly due to the extraordinary increase in electricity and gas prices. The Trustees have however, taken actions to

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try and keep costs as low as possible. New LED lighting has continued to be introduced and the heating of the Hall is now very closely monitored, and this will be continued.

As I informed you at last year's AGM, the Trustees hoped to extend the Hall and provide a Community Room. During the year, after much fundraising and careful housekeeping we were finally in a position to go ahead with our plans. The Trustees investigated the project fully, and after much work and advice from contractors in the village, on Monday 22nd May the work goes out for Tender.

The Community Hub will mean the Hall can provide a Meeting Room with full facilities at all times. There will also be the opportunity to hold the Post Office sessions at the Hall, when Pre School are in residence. Hopefully providing a more attractive proposition for the Post Office, when it finally arrives. The Post Office administrator was contacted yesterday. She is awaiting delivery of the equipment any day; however, this has been the case for several months now. The Post Office have contacted the Trustees to gain permission to attach a Post Office sign to the outside of the Hall. So, we will just have to wait and see.

We have an informative, regularly used website, which is update with all village events. If any organisations wish to have any items included, please send them via email to newboroughvillagehall@outlook.com. The Trustees are also happy for village organisations and Hall users to display information about their group on the Notice Boards.

Thank you
Margaret Cave

Appendix 9

Coronation Playing Field

The committee would like to thank the Parish Council again for choosing the field as the venue for the Family Fun Day in August in association with Vivacity. We hope this will be a successful event, like last year, for the families of the village.

Back in October the cricket square at the Coronation playing field was renovated, which involved removing the top layer of soil, replacing the earth and laser levelled. This was carried out by a team that then went onto assist with renovations at Nottinghamshire County Cricket club, (Trent bridge), so we were in good hands.

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This Autumn the playing fields committee along with assistance from local farmers will be renovating the outfield to bring it up to higher cricket league standards. This is essential if the cricket club wants to gain promotion in the coming years.

These renovations will mean the field will be inaccessible and would ask the public to stay off the field until such times as the Playing Fields committee believe it can be used again. There will be visible signs posted around the ground and on local social media.

The pavilion is open for hire, subject to availability. Please contact the Coronation Playing Field secretary for further information.

Newborough Cricket Club

The cricket club goes from strength to strength. Our Saturday Men's 1's and 2's are in the South Lincs and Border Championship and Division 1 respectively. We have a great mix of youth and experience across both teams with several our juniors coming through the ranks to play weekend cricket for the 1st and 2nd teams.

On Sunday's our 1st XI are playing in Rutland league 2, again with several our junior members playing a big part in the games.

2023 sees the continuing success of our junior section, with teams at U15, U13, U11 and U9 entered into the local leagues for the upcoming season.

These teams have matches throughout the week and training on Friday nights.

We will again be hosting 'All Stars and Dynamo's Cricket' at the club. All Stars Cricket is a initiative from the England and Wales Cricket Board aimed at providing children aged five to eight with a great first experience in cricket and Dynamos the next stage from ages 9-11.

We will be having our annual band night on Saturday 8th July where we will play host to Carpark Rendezvous who will be entertaining us in the evening. Our Charity night in aid of Libby's Journey-Bohring Opitz Syndrome will be hosted on the 19th August.

We always welcome new members to our club from age 4 to 104, please get in touch if you would like to join, alternatively lots of information is posted across our social media pages.

Appendix 10

Newborough Parish Council – Cllrs Annual Report

Thursday 18th May 2023

Rylan Ray was elected as Ward Cllr in the May 2022 election replacing Cllr Brown who stood down. We are pleased to say that former Richard together with his wife Joyce will continue to assist as us Action Team Leaders

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Nigel, Rylan

and myself to work as a team – all issues

will continue to be shared to ensure continuity

As Ward Cllrs we have published 3 issues of our InTouch Newsletter – autumn, winter and spring. The Newsletter covers all Villages in the Ward and over the year had several articles specific to Newborough

- Sensory Boards were installed at each of the play areas in the ward, and Eye Thorney and Newborough were in the first tranche of the rollout
- Last Summer we all attended Jubilee events in all villages as well as Newborough's Village Fete, and we recently supported various Coronation gatherings
- We have met with Parish Chair Bryan Cole and Highways Officers (along with resident Chris Taylor also in attendance), on 2 or 3 occasions during the

year to look at the available options to resolve the issue of speeding on Thorney Road. The conversation continues; with average camera control currently looking as the best solution, but the reality is that funding is the ongoing challenge

- We have regular on line meetings the Police Officers responsible for the Northern Sector This allows us to have 2 way up dates on issues and initiatives
- Our CLF funding for 2022/2023 was spread between the 3 villages in the usual way. For Newborough we funded new tables for the Village Hall to allow organisations to better manage the requirements of functions and community events.
- On Saturday 1st April We arranged and coordinated the Annual village litter pick, in conjunction with the Great British Spring Clean. We enjoyed excellent support from village residents, and appreciated the help provided by former Parish Chairs Nick Harris and Kevin Angrave who each provided their trailers allowing us to get a huge haul from surrounding roads, lanes, verges, farm gateways and dykes. This was I believe the 7th year we have arranged the litter pick and we intend to continue with the initiative again next year.

Following the local elections on 4th May I was re-elected for a further 4 year term, and I thank those who placed their vote in my favour.

Along with my colleagues I look forward to continuing to serve the Parish to the best of my ability

Cllr Steve Allen

On behalf of Cllrs Nigel Simons and Rylan Ray