



# Newborough and Borough Fen Parish Council

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Chairman: Bryan Cole  
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**NOTICE OF MEETING:** Full Council Meeting  
**TIME:** 6:45pm  
**DATE:** Thursday 6th July 2023  
**VENUE:** Village Hall, Guntons Road, Newborough, PE6 7AJ



All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.  
Members of the public and press are welcome to attend the meeting and time will be made during the meeting for members of the public to address the Council.

Irene Healiss, Clerk to Newborough and Borough Fen Parish Council



Irene Healiss  
30<sup>th</sup> June 2023

MEMBERS: 12      QUORUM: 4

## Public Participation

This section (at the Chairman's discretion may last up to 15 minutes) is to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting.

## AGENDA

**1744/7-23**      **To receive and approve apologies for absence.**

**1745/7-23**      **To receive Disclosable Interests Declarations**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.

**1746/7-23**      **To approve minutes of the meeting held on 1st June 2023**

**1747/7-23**      **Information and reports**

1. To receive reports from City Councillors – including public transport concerns update.
2. To agree the adoption of the following documents (*Disseminated prior to the meeting*): -
  - Unreasonably Persistent or Vexatious Complaints Policy.
  - Risk Management Policy.
3. To receive the report of the HR meeting held on 19<sup>th</sup> June 2023 – Cllr Ormston
4. To receive the report of the Community Engagement, Media, Press and Public Relations Committee held on the 26<sup>th</sup> of June, and agree to co-opt a further member – Cllr Ormston.
5. To receive a report from the Neighbourhood Plan steering group – Cllr Cole.
6. To note Cllr Ormston's confirmation of co-opted membership onto the Growth, Resources and Communities Scrutiny Committee (PCC)



7. To agree the annual membership for National Allotment Society at £66.00.

**1748/7-23 Finance**  
(s150, s111 LGA 1972)

1. To approve accounts for payment.
2. To approve the Clerk's expenditure.
3. To agree monthly bank reconciliation (June).

Payroll	BACS	Salary, NI and superannuation	£1,886.24
Clerk's expenses	BACS	Home as office	£26.00
		Travel expenses (mileage) on 27/6/23 @ .45p per mile	£15.30
Vodafone Ltd	D/D	Mobile phone	£19.73
IONOS by 1&1	Debit card	Website domain	£14.44
CGM	BACS	Parish maintainance	£598.74
Village Hall	BACS	NDP meeting 15/5/23	£9.50
NAS	BACS	Membership	£66.00
Ground Engineering Limited	BACS	Soakaway Testing Report	£2154.00
WAVE	BACS	Water at allotments	£192.95
R Hall and Son	BACS	School tree work	£150.00
R Hall and Son	BACS	Removal of three stumps	£520.00

**1749/7-23 Village and Community.**

1. Update - 'Crown Garden' working party to regularly maintain the area – Clerk.
2. Tree and village sign plinth work at Crown Garden - Cllr Coleman.
3. Update regarding removal of three chestnut stumps at Fernie Close Park - Clerk.
4. Emergency remedial tree work carried out at Newborough Primary School at £150 – Clerk.

To note: Police walk round on the 9<sup>th</sup> of July 2023 at 11am.

**1750/7-23 Allotments.**

- Update regarding PC container at the rear of the village hall for allotment storage – update Cllr J Hill.
- To discuss and agree maintenance of the community plot, untenanted plot and carpark area – Cllr J Hill.
- Tenant request to plant cherry, apple and peach trees.
- To agree purchase of a shed from Dunster House W4 x D6 at £569 (incl VAT) for the community plot





**1751/7-23 Burial Authority.**

To discuss work at the cemetery, further to an onsite meeting– Cllr Coleman.

**1752/7-23 Planning Applications.**

23/00606/REM

Reserved Matters Approval relating to scale, layout, design, appearance and landscaping pursuant to 22/00275/FUL Proposed hybrid planning application for the proposed Grantham to Bexwell Pipeline Scheme with full planning consent sought for a proposed 95k pipeline and 4 kilometer spur, and outline consent for associated above ground infrastructure at Elton and Welby Heath at Land Along The Proposed 95 Kilometer Grantham To Bexwell Pipeline Route. Extension to comments agreed for 7/7/23.

23/00792/HHFUL

Proposed alterations and extension to rear of property to provide kitchen/lounge, utility w.c, en suite and outdoor seating area. Works to include render finish to external envelope at Valeen Milking Nook Road Newborough Peterborough PE6 7PL. Comments to be received by 17/7/23.

**Permitted/Refused/Withdrawn.**

23/00039/FUL

Conversion of kennels buildings to three dwellings and erection of two car ports at Former Follybride kennels, Thorney Road, Peterborough - permitted 31/5/23.

**Planning Correspondence.**

None received.

**1753/7-23 Matters as agenda items for future consideration (decisions cannot be made under this item.)**

**1754/7-23 Correspondence.**

- Reply received regarding consultation for the potential closure of the Dr's surgery on Gunton's Road.
- Received regarding Willow Drove gate remedial work.

**The following items are to be held as a closed meeting due to sensitive personal and commercial data.**

[Public Bodies \(Admission to Meetings\) Act 1960 S1\(2\).](#)

**1755/7-23** To receive the Fernie Close ground survey report and agree skate ramp progress for tendering, planning considerations and funding.

**1756/7-23** FOI request.

**1757/7-23** Pipeline work compensation.

**1758/7-23** CGM maintenance.

**1759/7-23** To agree a gesture of thanks to a local volunteer.

Close of meeting – date of next meeting.