

Newborough and Borough Fen Parish Council

Parish Clerk: Irene Healiss
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Chairman: Bryan Cole
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Address: 5 Blenheim Road, Ramsey, PE261AL
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NOTICE OF MEETING: Full Council Meeting
TIME: 6:45pm
DATE: Thursday 7th September 2023
VENUE: Village Hall, Guntons Road, Newborough, PE6 7AJ



All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting and time will be made during the meeting for members of the public to address the Council.

Irene Healiss, Clerk to Newborough and Borough Fen Parish Council

Irene Healiss
 1st September 2023

MEMBERS: 12 QUORUM: 4 No Vacancies

Public Participation

This section (at the Chairman's discretion may last up to 15 minutes) is to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting.

AGENDA

1760/9-23 To receive and approve apologies for absence.

1761/9-23 To receive Disclosable Interests Declarations

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.

1762/9-23 To approve minutes of the meeting held on 6th July 2023

1763/9-23 Information and reports

1. To receive reports from City Councillors.
2. Neighbourhood Plan update – Cllr Cole.
3. To agree a response to the public consultation on the Local Plan issues and options document from PCC (deadline 29/8/23.)
4. To receive an update from the Village Hall Trustees regarding their Charity Status as a CIO. (Charitable Incorporated Organisation)
5. To Note: Model Financial Regulations to be updated – views to be submitted by 5/9/23.

1764/9-23 Finance

(s150, s111 LGA 1972)

1. To approve accounts for payment: -

August payments	(Table 1)
September payments	(Table 2)
2. To approve the Clerk's expenditure.
3. To agree monthly bank reconciliations (July and August).
4. To approve a grant application received from The Newborough History Group for £925 for a History Board outside Newborough Village Hall.
5. To Agree the Budget (Quarter 1)

August (Table 1)

Payroll	BACS	Salary, NI and superannuation	£1,886.24
Clerk's expenses	BACS	Home as office	£26.00
		Travel expenses (mileage) on 19/7/23 @.45p per mile	£15.30
		Postage	£7.00
		Mobile Phone Screen	£100
Vodafone Ltd	D/D	Mobile phone	£19.73
IONOS by 1&1	Debit card	Website domain	£14.44
CGM	BACS	Parish maintainance	£598.74
Printerinks	BACS	Ink	160.36
Red Shoes Accounting Services	BACS	Tax investigation service (Annual Fee)	£60.00
Newborough Village Hall	BACS	Hire 27/6/23	£10.00
WAVE	BACS	Water at allotments	£192.95

September (Table 2)

Payroll	BACS	Salary, NI and superannuation	£1,886.24
Clerk's expenses	BACS	Home as office	£26.00
Vodafone Ltd	D/D	Mobile phone	£19.73
IONOS by 1&1	Debit card	Website domain	£14.44
CGM	BACS	Parish maintainance	£598.74
Savills	BACS	Fernie Close Playing Field Rent	£275.00
Peterborough City Council	BACS	By-Election costs (Feb 23)	£192.95
Red Shoes	BACS	Payroll	£46.80
Village Tribune	BACS	Village magazine	£400.00

1765/9-23 Village and Community.

1. To agree a face-to face awareness session for defibrillator training at £175 + VAT (for a November date to be agreed.)

To Note the following updates: -

- Fernie Park fire – Cllrs Coleman and Cawley.
- Family Funday on 18/8/23 - Cllr Coleman
- Police walk round update on the 9th of July 2023 – Cllrs Cole, Cave and Coleman.
- Dr's surgery closure update – Cllr Coleman and the Clerk.
- Dog fouling enforcement at Fernie Close park - Clerk

1766/9-23 Allotments.

- PC container at the rear of the village hall for allotment storage – Cllr J Hill.
- 2 x tenant requests to erect fencing 1m high.
- 1 x tenant request for a polytunnel 3m x 2m.

1767/9-23 Burial Authority.

New notice board at the burial ground – Cllr J Hill

Burial Ground tree survey due (November 2023) – To agree for the Clerk to undertake quotes for agreement at the October meeting.

1768/9-23 Planning Applications.

23/00854/HHFUL Ground floor rear extension and first floor side extension at 16 Soke Road, Newborough PE67QT. Extension to comments agreed for the 8/9/23 by case officer.

23/01001/OUT Outline planning application for up to 72 dwellings, with all matters reserved except for access and layout at Land East of St Martins Road, Newborough. Extension to comments agreed for the 14/9/23 by the case officer.

Permitted/Refused/Withdrawn.

23/00810/HHFUL New brick front porch to be constructed in front of the existing front entrance at 9 Eves Close, Newborough, PE67RF. Permitted on the 15/8/23.

Planning Correspondence.

None received.

1769/9-23 Matters as agenda items for future consideration (decisions cannot be made under this item.)

1770/9-23 Correspondence.

- Complaint received regarding debris from an uncultivated field on Peterborough Rd.

Close of meeting – date of next meeting.