

Newborough and Borough Fen Parish Council

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Chairman: Bryan Cole
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NOTICE OF MEETING: Full Council Meeting
TIME: 6:45pm
DATE: Thursday 2nd November 2023
VENUE: Village Hall, Guntons Road, Newborough, PE6 7AJ



All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.
 Members of the public and press are welcome to attend the meeting and time will be made during the meeting for members of the public to address the Council.

Irene Healiss, Clerk to Newborough and Borough Fen Parish Council

Irene Healiss
 27th October 2023

MEMBERS: 12 QUORUM: 4 1 Vacancy

Public Participation

This section (at the Chairman's discretion may last up to 15 minutes) is to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting.

AGENDA

1785/11-23 To receive and approve apologies for absence.

1786/11-23 To receive Disclosable Interests Declarations

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.

1787/11-23 To approve minutes of the meeting held on 5th October 2023

1788/11-23 Information and reports

1. To receive reports from City Councillors.

1789/11-23 To Agree a Parish Councillor onto the Personnel Committee (minimum requirement 3)

1790/11-23 Finance

(s150, s111 LGA 19)

1. To approve the accounts for payment.

27th October 2023

2. To approve the Clerk's expenditure.
3. To agree Quarter 2 budget (July-September 2023)
4. To agree the purchase of battery-operated lights for the Christmas tree (up to £60.)
5. To agree a 1200mm x 170mm Oak engraved signboard to read 'Newborough and Borough Fen parish Council' (for the notice board) at £154 plus VAT (Michael Murray signs.)
6. To agree the monthly bank reconciliation (October).
7. To agree for the PC to invest in an accounts package for the 2024-25 financial year for the allotments, cemetery and cashbooks. (Report disseminated prior to the meeting.)
8. To Agree the Budget 2024-25.
9. To Agree the Precept 2024-25.

November Payments 2023

Payroll	BACS	Salary, NI and superannuation	£1,886.24
Clerks Expenses	BACS	Work from home	£26.00
		Postage	£2.75
		Phone case	£4.99
Vodafone Ltd	D/D	Mobile phone	£19.73
IONOS by 1&1	Debit card	Website domain	£14.44
CGM	BACS	Parish maintainance	£598.74
Viking	BACS	Stationary	£51.38
Nunton Christmas tree	BACS	Tree	£150.00
Newborough Village Hall	BACS	Wreath	£20

To note: - Invoice received from Savills for allotment rent £995 further to the last meeting - paid.
Invoice due – J Waters Tree Survey to be completed in mid-November £375 plus VAT.

1791/11-23 Village and Community.

1. To agree arrangements for the Parish Christmas 'light switch on' at Crown Garden – Cllr Coleman.
2. To consider the Boundary Commission 2026 (village envelope.)
3. To receive an update from the Crown Garden working party group – Cllr Coleman
4. To receive an update regarding the road safety matters meeting – Cllr Cave
5. To receive an update regarding Newborough Dr's surgery.
6. To discuss "police surgery" proposed dates in Eye and Thorney (7/12/23 & 29/2/24.)

1792/11-23 Allotments.

- PC container at the rear of the village hall for allotment storage update – Cllr J Hill.

1793/11-23 Burial Authority.

New notice board at the burial ground update– Cllr J Hill

1794/11-23 Planning Applications.

23/01341/FUL Erection of 8 dwellings at Land Rear of Gericia, St Martins Road, Newborough. Comments to be received by 4/11/23.

23/01306/FUL Barn conversion and temporary siting of a caravan during construction at The Willows, Willow Drove, Borough Fen. Comments to be received by 3/11/23.

To Note Only

- 23/01362/WCPP Variation of Condition C2 (plans) of planning permission 22/00463/FUL at Open Space, Fernie Close, Newborough.
- 23/01325/TRE (T1) Ash reduce height by 4m, pull in lateral growth by 2m roadside and by up to 1.5 m on remaining crown, crown raise to 4 m over garden, footpath and drive and 5.5m over the road (11/00007/TPO) at 34 School Road, Newborough, PE6 7RG. Comments to be received by 17/10/23.
- 23/01159/FUL Proposed two-storey rear extension and internal alterations to the existing car park at 1 School Road, Newborough, PE6 7RG. Comments to be received by 11/10/23.

Permitted/Refused/Withdrawn.

None received.

Planning Correspondence.

None received.

1795/11-23 Matters as agenda items for future consideration (decisions cannot be made under this item.)

1796/11-23 Correspondence.

None received.

Close of meeting – date of next meeting.