

Newborough and Borough Fen Parish Council

www.newboroughandboroughfenpc.org.uk

Clerk: Irene Healiss
07388584591
clerk@newboroughandboroughfen-pc.gov.uk

Chairman: Bryan Cole
bryan.cole@newboroughandboroughfenpc.org.uk

Minutes of the Meeting of Newborough and Borough Fen Parish Council held on Thursday 1st February 2024 at Newborough Village Hall, Guntons Road, Newborough, PE6 7RT.

Present: Mark Ormston (in the Chair), Richard Cawley, John Fox, Kevin Angrave, Judy Fox, Vicki Coleman, William Cave and Kim Hill.

Also in attendance: Irene Healiss (Clerk.)

City Councillors Steve Allen and Nigel Simons.

Four (4) members of the public.

Public Participation

- A request for a 20-mph speed limit to be considered on the side roads. The Parish Council can support this initiative. Councillors (Cllrs) requested for this to be added to the next agenda.

1810/2-24 Receive and approve apologies for absence.

Received and approved from	Cllr L Ariss	work commitments.
	Cllr Bryan Cole	personal.
	Cllr J Rowell	personal.
	Cllr J Hill	personal.

City Cllr Rylan Ray offered apologies.

1811/2-24 Disclosable Interests Declarations

	Cllr Cave regarding matters pertaining to the Village Hall.
Agenda item 1820/2-24	23/01590/CLE – Cllr K Hill under planning.

1812/2-24 Approve minutes of the meeting held on 11th January 2024

It was proposed by Cllr Cawley, seconded by Cllr Rowell and **resolved** to approve the minutes, further to the following amendments being made: -

Under those present, to strike through the wording 'and Councillor John Peach' and amend members of the public from two (2) to three (3).

The minutes were duly signed by Cllr Ormston. There was one (1) abstention due to non-attendance at the meeting.

1813/2-24 Information and reports

1. Report from City Councillors.

Further to a request for information regarding AED signage, the initial response from Peterborough City Council (PCC) outlined that no signs are permitted for highway use. Signs can be applied only to parish owned infrastructure, although PCC will not fund or supply the signage. It was agreed for the Clerk to write to Cllr Allen, requesting reconsideration of the response presented to the PC due to a lack of suitable parish council owned infrastructure within the village.

The City Councillors will be holding the annual village litter pick for The Great British Spring Clean on the 23rd of March 2024, meeting at the village hall in Newborough between 10am and 12:30pm.

Tea and coffee will be provided by the Cllrs.



If agreed, the City Councillors offered PC support regarding the possible 20-mph speed limit.

Issues raised by Parish Cllrs for PCC attention: -

- There is no dedicated path on the way to the cricket field from the far end of Soke Road, which is a safety issue.
- Speeding continues to be an issue throughout the village. The Council requested the Clerk write to Peterborough Tyres and Batteries and request drivers slow down and refrain from using mobile phones when driving.

2. Meeting dates for 2024 were agreed as follows: -

Thursday March 7th – requested change to the 14th of March– awaiting confirmation from the village hall.

Thursday April 4th

Thursday May 9th (Annual Parish Meeting to start at 6pm – Annual Meeting to start at 7pm)

Thursday June 6th

Thursday July 4th

Thursday September 5th

Thursday October 3rd

Thursday November 7th

(no meetings in August or December)

To Note:

Personnel Committee and Community Engagement, Media, Press and Public Relations Committee are scheduled to meet on 22/2/24.

Tribune submission deadline 16/2/24.

Dates noted by Cllrs.

1814/2-24 Agree one (1) further representative for the Community Engagement, Media, Press and Public Relations Committee.

It was proposed by Cllr Coleman, seconded by Cllr Cawley and **resolved** for Cllr Angrave to join the Community Engagement, Media, Press and Public Relations Committee.

1815/2-24 Agree a representative to carry out checks for the defibrillator located In Milking Nook.

It was agreed for Cllr Angrave to carry out checks for the defibrillator located at Milking Nook. Cllr Coleman will continue to post onto the noticeboard at the bus shelter.

1816/2-24 Finance

(s150, s111 LGA 1972)

1. Approve accounts for payment.

The Clerk advised that income had been received into the PC bank account from Locality funding - £6675 on 19/1/24. An invoice has been received from Collective Community planning for £2850 which is to be spent out of this grant. The Clerk will introduce a new payments table for the Neighbourhood Plan.

It was proposed by Cllr Angrave, seconded by Cllr Coleman and unanimously **resolved** to approve the accounts for payment.

2. Approve the Clerk's expenditure.

It was proposed by Cllr Cawley, seconded by Cllr Coleman and unanimously **resolved** to approve the Clerk's expenditure.

3. Asset Register 2023/2024

The Clerk confirmed that the land, as per the asset register, remains a PC asset. A land registry title plan map of the area was provided to Councillors.

4. Monthly bank reconciliation (January)

The bank reconciliation was agreed as correct.

5. Transfer of funds from TSB to CCLA

The CCLA account has now been opened, and the Clerk will transfer money from TSB over to CCLA.

February Payments 2024

Payroll	BACS	Salary, NI and superannuation	£2002.20
Clerks Expenses	BACS	Work from home	£26.00
		Postage	2.40
		Postage	7.20
		Mileage@.45p per mile (44.6 miles return) on 24/1/24.	£20.07
		CC Cleaner (laptop cleaner)	£24.95
Vodafone Ltd	D/D	Mobile phone	£19.73
IONOS by 1&1	Debit card	Website domain	£24.04
CGM	BACS	Parish maintainance	£598.74
ICO	BACS	Data protection fee	£35.00

Carry over – Nurture Group (previously CGM yet to invoice for January due to handover of new company – due to be paid in February)

1817/2-24 Village and Community.

1. Defibrillator signage in the village

Nothing further to add.

2. HGV trucks travelling along Peterborough Road

Nothing yet actioned since the last meeting.

3. Further defibrillator session and introduction of a defibrillator suitable for use on children.

The session held in January was successful, with approximately twenty (20) residents attending the village hall. The Clerk will confirm the cost for a further session with Community Heartbeat Trust. Groups to also be included; Newborough school, the Good Neighbourhood Scheme, Newborough cricket club. Feedback from the session included information regarding 'message in a bottle' and 'what3words'.

4. Spring flowers at Crown Garden.

The Crown Garden working party are to arrange a further meeting to tidy the area. The area adjacent to the site has dipped and requires remedial work by PCC highways - the Clerk will contact highways. The Clerk will also contact Jemma's plants regarding a possible donation of flowers.

5. Update: Further community crime meeting to be held at the village hall, Guntons Road on 23/5/24 between 6pm-8pm.

Noted.

1818/2-24 Allotments.

- PC container at the rear of the village hall for allotment storage.

Deferred until the next meeting.

- Increase of allotment tenancy fees for invoicing period 2024/25.

The Clerk clarified that the allotments cannot generate a profit and will provide the cash book at the Annual Meeting indicating income and expenditure for further discussion. An allotment award (i.e. best kept allotment) will be considered by the working party when they meet to discuss Newborough's awards for the Annual Parish meeting in May.

1819/2-24 Burial Authority.

To Note: R/Assessment completed 7/1/24. Gate at walkway requires attention due to sunken brickwork. Contractors have been contacted regarding completing the remedial work.

1820/2-24 Planning Applications.

24/00021/WCPP Variation of conditions C2, C3, C4, C5, C6, C11, C12, C13 and C14 pursuant to planning permission reference 23/00039/FUL at Former Follybridge Kennels, Thorney Road.
Comments deadline not received.

The Parish Council agreed to offer no comment for this application.

Permitted/Refused/Withdrawn.

23/01590/CLE For single dwelling at Part Panks Farm, Speechley Drove, Newborough – withdrawn by applicant.

24/00050/HHFUL Proposed alterations and extension to rear of property to provide kitchen/lounge, utility, wc, en suite and outdoor seating area at Valeen, Milking Nook, Newborough. Works to include render finish to external envelope. Withdrawn by applicant 18/1/24.

Planning Correspondence.

None received.

1821/2-24 Matters as agenda items for future consideration (decisions cannot be made under this item.)

Vivacity fun day, skate ramp update, 20 mph speed limit (side roads), election invoice query.

1822/2-24 Correspondence.

- Crowd funding donation for the skate ramp – clarification required for donation to be spent against the project. Clerk responded to query. It was agreed to add this matter to the next agenda.

The date for next full Council meeting is Thursday 14th March 2024.

There being no further business the meeting closed at 8:00pm.