

Newborough and Borough Fen Parish Council

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Chairman: Mark Ormston
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Minutes of the Meeting of Newborough and Borough Fen Parish Council held on Thursday 4th April 2024 at Newborough Village Hall, Guntons Road, Newborough, PE6 7RT.

Present: Mark Ormston (in the chair), Richard Cawley, Kevin Angrave, ~~Vicki Coleman~~, William Cave, Jon Hill, Lee Ariss, John Rowell and Kim Hill. 

Also in attendance: Irene Healiss (Clerk).
City Councillor Nigel Simons.
Seven (7) members of the public.

Public Participation

Resident query surrounding where completed Neighbourhood Plan surveys are posted– via the village hall.
Crown Garden – shrubs need cutting back.
Recent social media posts require clarity from the PC – there is a Community and Public Relations Committee meeting soon to discuss due process moving forward.
Footpaths around the village require attention, particularly Greystones to Midde Road. Cllr Allen has progressed this matter.
Public participation ended at 18:51.

1836/4-24 Resignation of Bryan Cole.

Thanks were offered to Mr Cole for being a dedicated member of the PC and for his contribution over the years.

1837/4-24 Elect a Chairman.

It was proposed by Cllr Angrave, seconded by Cllr Rowell and unanimously **resolved** for Cllr Ormston to be Chairman.

1838/4-24 Receive and approve apologies for absence.

Apologies were accepted and approved from Cllr Coleman – personal reasons.
Cllrs John and Judy Fox were absent.

1839/4-24 Disclosable Interests Declarations

Cllr Cave for matters pertaining to the Village Hall.
Cllr Ormston – intention to run as a City Councillor.

1840/4-24 Approve minutes of the meeting held on 14th March 2024

It was proposed by Cllr Cave to accept the minutes, subject to Speechley Drove being included in the list of potholes requiring remedial work under 1826/3-24.
This was seconded by Cllr Cawley and unanimously **resolved** to approve the minutes.

1841/3-24 Information and reports

1. Report from City Councillors.

Cllr Allen is chasing outstanding items directed by the last meeting. Signage on Thorney Bridge Road has now been approved. There has been a slight delay collecting fly tipping due to the bank holiday weekend.
The PC offered thanks to Cllr Simons for all his work over the years and will be missed.

Noted by Councillors:

- PC application for Asset of Community Value (AOCV) for The Bull Public House as now approved.

1842/4-24 Finance

(s150, s111 LGA 1972)

1. Approve accounts for payment.

Due to an error, the invoice from Norwich Print Solutions for the Neighbourhood Plan as per the agenda was incorrect – this is £258 not £190 as stated.

It was proposed by Cllr J Hill, seconded by Cllr Ariss and unanimously **resolved** to approve the accounts for payment.

1. Approve the Clerk's expenditure.

It was proposed by Cllr Angrave, seconded by Cllr Cawley and unanimously **resolved** to approve the Clerk's expenditure.

2. Monthly bank reconciliation (March)

It was proposed by Cllr Cawley, seconded by Cllr Cave and unanimously **resolved** to approve the bank reconciliation as correct.

3. Agree CAPALC affiliation fee with DPO membership at £630.09.

It was proposed by Cllr Cawley, seconded by Cllr Rowell and unanimously **resolved** to accept the affiliation fee with DPO membership.

April Payments 2024

Payroll	BACS	Salary, NI and superannuation	£2002.70
Clerks Expenses	BACS	Work from home.	£26.00
		Postage	£9.90
Vodafone Ltd	D/D	Mobile phone	£19.73
IONOS by 1&1	Debit card	Website domain	£24.04
CGM	BACS	Parish maintainance	£598.74
Savills	BACS	Rent (agricultural)	£995.00
Rialtas	BACS	Alpha software set up, annual support, maintenance, and licence	£785.64

To Note: Launch of Alpha accounts software from the 1st of April 2024.

<u>Neighbourhood Plan Steering Group Payments</u>	
<u>April payments</u>	
Norwich Print Solutions	£258.00

1843/4-24 **Village and Community.**

1. Agree a plaque on Peterborough Road regarding donated annual flowers.
Words for consideration:
'DAFFODILS kindly donated by BILL BARSBY & planted by villagers for all Newborough residents & doggie friends, past, present and future.'
PCC approached for permission.
It was agreed to defer this item to the next meeting.
2. Agree a Councillor to carry out monthly checks for the defibrillator located outside the chemist on School Road.
It was agreed for Cllr Angrave to carry out the monthly checks for the defibrillator on School Road.
3. Update on skate ramp funding – Clerk.
There has been no success with lottery funding – the Clerk will enquire with other funding streams and report back with any progress.

1844/4-24 **Allotments.**

- Agree a skip or arrange removal of tenant debris at the allotments.

It was agreed to defer this item until the next meeting – the PC will review terms and conditions for tenancy and assess annual costings. (Deposit system to be discussed to discourage allotments left messy and untenable following tenancies ending.)

- First applicant for PC approval to farm plots 11 and 12 (2 acres) on Peterborough Road.

It was proposed by Cllr Cave, seconded by Cllr Cawley and unanimously **resolved** to accept the tenant presented. It was proposed by Cllr Cave, seconded by Cllr Rowell and unanimously **resolved** to allow the farmer to start working the land rent free until the October billing period begins.

1845/4-24 **Burial Authority.**

None.

1846/4-24 **Agree a response for the Local List of Validation Requirements Update (PCC planning policy) deadline 9th April 2024**

It was agreed for Cllrs to provide any comments to the Clerk by the 8th of April for submission.

1847/4-24 **Planning Applications.**

None.

Permitted/Refused/Withdrawn.

None.

Planning Correspondence.

None received.

1848/4-24 **Matters as agenda items for future consideration (decisions cannot be made under this item.)**

Renewing the notice board outside the church – the locks are hard to open, Skate ramp project as a recurring item, social media.

1849/4-24 **Correspondence.**

None received.

The date for next full Council meeting is Thursday 9th May 2024.

There being no further business the meeting closed at 7-29 pm.