



Newborough and Borough Fen Parish Council

Parish Clerk: Irene Healiss
clerk@newboroughandboroughfen-pc.gov.uk
Address: 5 Blenheim Road, Ramsey, PE261AL
07388 584591

Chairman: Mark Ormston
mark.ormston@newboroughandboroughfenpc.org.uk

NOTICE OF MEETING: Full Council Meeting
TIME: 6:45pm
DATE: Thursday 20th June 2024
VENUE: Village Hall, Guntons Road, Newborough, PE6 7AJ



All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.
Members of the public and press are welcome to attend the meeting and time will be made during the meeting for members of the public to address the Council.

Irene Healiss, Clerk to Newborough and Borough Fen Parish Council



Irene Healiss
13th June 2024

Please note:

All mobile phones to be set to silent/vibrate.

Anyone recording - please make it known to the Clerk before the meeting commences to allow for reasonable adjustments to be made (if so required).

MEMBERS: 12 VACANCIES: 1 QUORUM: 4

Public Participation

This section (at the Chairman's discretion may last up to 15 minutes) is to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting.

AGENDA

1864/6-24 To receive and approve apologies for absence

1865/6-24 To receive Disclosable Interests Declarations

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.

1866/6-24 To approve minutes of the Annual Meeting held on 9th May 2024

1867/6-24 Information and reports

1. Receive reports from City Councillors.
2. To adopt the new Financial Regulations, updated May 2024 (*disseminated prior to the meeting.*)
 - To Note: Parish Councillor register of interests forms now completed via PCC website.



- Cyber security insurance not provided by the PC's insurer – Clerk is looking into this as 'add on' cover.
- Personnel Committee meeting to be held on 24th June at 6pm.

1868/6-24 Finance

(s150, s111 LGA 1972)

1. To approve accounts for payment.
2. To approve the Clerk's expenditure.
3. Monthly bank reconciliation (May).
4. To renew annual Cambs Acre membership at £65.
5. To agree a new noticeboard at the cemetery, School Road and the allotments – Cllr Angrave.

June payments 2024

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|------------------------|------|--------------------------------|-----------|
| Payroll | BACS | Salary, NI and superannuation | £1,987.00 |
| Clerk's expenses | BACS | Home as office | £26.00 |
| | | Postage | £11.60 |
| | | APM refreshments | |
| Vodafone Ltd | D/D | Mobile phone | £19.73 |
| IONOS by 1&1 | D/D | Website domain | £24.04 |
| Nurture Landscapes | BACS | Parish maintainance | £598.74 |
| Hall and Son Tree Care | BACS | Tree work as per survey | £1050.00 |
| CAPALC | BACS | Councillor training – planning | £180.00 |
| Viking | BACS | Stationary | £121.82 |

To note: payment made to North Level Drainage in May for £209.93

1869/6-24 Village and Community.

1. To agree 'cut out' bollards for the school at £141.60 (plus VAT) each by cestriansigns.co.uk
2. To discuss implementing an information board on Peterborough Road regarding donated annual flowers and its history- update by Cllr Coleman from Mr Barsby.
3. Grass cutting schedule – Cllr Ormston.
4. To discuss possible Newborough 20mph zone along Guntons and Soke Road.
5. To agree skate ramp tender document to release s106 monies held by PCC.
6. To agree a ground survey at Fernie Close Park to accompany the tender document.
7. To agree a working party for distribution of The Tribune.
8. To agree a working party for Highways and Roads.

1870/6-24 Allotments.

- Tenant request to erect a chicken run and keep up to 5 chickens (made of mesh and timber) as per below.



To Note: Tenants updated regarding updated fees for the next billing period and deposit system for newly tenanted plots.



1871/6-24 Burial Authority.

1872/6-24 Planning Applications.

- 24/00348/FUL Change of use of garage being used as a beauty room – retrospective at 34 School Road, Newborough, PE6 7RG. Extension to comments requested – no reply received.
- 23/00483/OUT Demolition of existing agricultural buildings and the development of a phased residential development (up to 1,130 dwellings) including green space, access and associated infrastructure (all matters reserved except access) at Land East of Newborough Road, Paston, Peterborough. Deadline for comments 24th June 2024.
- 24/00571/HHFUL Proposed rear extension and alterations to include render finish and vertical cladding to external envelope at Valeen, Milking Nook Road, PE6 7PL Extension to comments to 7th June agreed by case officer.

Permitted/Refused/Withdrawn.

- 24/00413/HHFUL Proposed two storey front extension, single storey side extension, single storey rear extension and internal alterations to existing detached dwelling at 3 Fenside Drive, Newborough PE6 7SF. Refused 30th May 2024.
- 24/00391/HHFUL Proposed part garage change of use to utility room at 22 Soke Road, Newborough, PE67QT. Permitted 22nd May 2024.
- 24/00021/WCPP Variation of conditions C2 (archaeological titration strategy) C3 (CEcMP) C4 (fire hydrant) C5 (soft landscaping) C6 (bird and bat boxes) C11 (access surfacing) C12 (boundary treatments) C13 (external materials) and C14 (approved plans) pursuant to planning permission reference 23/00039/FUL at Former Follybridge Kennels, Thorney Road, Peakirk. Permitted 3rd May 2024.
- 24/00217/WCPP Variation of conditions C2 (approved plans – updated to facilitate alterations to condition 4) C3 (external materials and samples) and C4 (windows to the northern elevation altered to allow for fire egress) pursuant to planning permission reference 23/01306/FUL at The Willows, Willow Drove, Borough Fen. Permitted on 9th May 2024.

Planning Correspondence.

None received.

1873/6-24 Matters as agenda items for future consideration (decisions cannot be made under this item.)

1874/6-24 Correspondence.

Close of meeting – date of next meeting.