



Newborough and Borough Fen Parish Council

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Chairman: Mark Ormston
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NOTICE OF MEETING: Full Council Meeting
TIME: 6:45pm
DATE: Thursday 25th July 2024
VENUE: Village Hall, Guntons Road, Newborough, PE6 7AJ



All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.
Members of the public and press are welcome to attend the meeting and time will be made during the meeting for members of the public to address the Council.

Irene Healiss, Clerk to Newborough and Borough Fen Parish Council



Irene Healiss
19th July 2024

Please note:

All mobile phones to be set to silent/vibrate.

Anyone recording - please make it known to the Clerk before the meeting commences to allow for reasonable adjustments to be made (if so required).

MEMBERS: 12 VACANCIES: 0 QUORUM: 4

Public Participation

This section (at the Chairman's discretion may last up to 15 minutes) is to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting.

AGENDA

1875/7-24 To receive and approve apologies for absence

1876/7-24 To receive Disclosable Interests Declarations

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.

1877/7-24 Welcome Cllr Angela Babb newly elected Councillor

1878/7-24 To receive Mr Rayner (PCC housing programmes officer) re: warmer homes grants.

1879/7-24 To approve minutes of the Meeting held on 20th June 2024



1880/7-24 Information and reports

1. Receive reports from City Councillors.
2. To review the updated Risk Management Policy 2024.
3. To discuss and agree moving to a .gov.uk domain and emails.
4. To agree the parish council meeting time.
 - Update from the Personnel Committee meeting held on 24th June.
 - Update from the Neighbourhood Plan meeting held on the 27th of June.

1881/7-24 Finance
(s150, s111 LGA 1972)

1. To approve accounts for payment.
2. To approve the Clerk’s expenditure.
3. Monthly bank reconciliation (June).
4. To agree quarter 1 budget (April-June)
5. To agree Locality grant funding for the Neighbourhood Plan for £7,500.
6. To agree the Internal Auditor for 2025.
7. To agree the annual National Allotment Society membership fee of £66.00
8. To agree a new office printer – cost analysis report supplied.
9. To agree a new office chair and desk for the Clerk, as recommended by the HR committee.

July payments 2024

Payroll	BACS	Salary, NI and superannuation	£1,987.00
Clerk’s expenses	BACS	Home as office	£26.00
		Postage	£8.40
		Petrol on 27/6/24 @0.45p per mile (74 miles)	£33.30
Vodafone Ltd	D/D	Mobile phone	£19.73
IONOS by 1&1	D/D	Website domain	£24.04
Nurture Landscapes	BACS	Parish maintenance	£598.74
Wave	BACS	Water Bill	£130.46 – paid on 18/7/24
Printerinks	BACS	Black ink	£48.82
Hutson Drilling	BACS	Ground Survey	£1800.00
Newborough Village Hall	BACS	NP meeting on 27/6/24	£10.00

To note:
Lucion invoice not yet received for lab analysis of samples.

1882/7-24 Village and Community.

1. To receive an update regarding skate ramp funding.
2. To agree to progress the skate ramp tender document alongside the ground survey report.
3. To agree action from the councillor risk assessment carried out on 18/7/24 at Fernie Close Park.
4. To agree the Peterborough Road Information Board template (as per draft information provided.)



1883/7-24 Allotments.

- Tenant request for a polytunnel and shed on plots 4 and 36: -
Polytunnel 2m x3m within 200mm.
Maximum shed size 4 feet x 8 feet this including any door overhang.

1884/7-24 Burial Authority.

Report update.

1885/7-24 Planning Applications.

- 24/00833/HHFUL Proposed flat roof rear extension and internal alterations to existing bungalow to provide master bedroom en suite day room and utility at 7 School Road, Newborough PE6, 7RG. Deadline for comments, 23rd July 2024. Further extension requested to 26/7/24.
- 24/00772/FUL Proposed traveller plot to accommodate 1no. mobile home, 1no. day room and 6no. touring caravans at land adjacent to Lazyacre, Werrington Bridge Road, Milking Nook, PE6 7QF. Deadline for comments extended to the 19th of July 2024. Further extension requested to 26/7/24.
- 24/00884/TRE Reducing overhanging lateral limbs of Ash trees by 1m/1.5m to a suitable secondary growth point and ivy strip(01/00005/TPO) at 1 Waterfall Gardens, Newborough, PE6 7QN. Deadline for comments, 29th July 2024.

Permitted/Refused/Withdrawn.

- 24/00124/HHFUL Retention of building within curtilage of dwelling for use an annexe – retrospective at 100 Speechley Drove, Newborough, PE6 7RR. Refused on 10th June 2024.
- 24/00571/HHFUL Proposed rear extension and alterations to include render finish at Valeen, Milking Nook, Newborough. Permitted on 5th July 2024.

Planning Correspondence.

None received.

1886/7-24 Matters as agenda items for future consideration (decisions cannot be made under this item.)

1887/7-24 Correspondence.

Resident concern regarding the siting of a mobile home on agricultural land at Werrington Bridge Road Milking Nook.

AOCV update – six-week moratorium period ended on 29/5/24 with no valid expressions of interest.

Close of meeting – date of next meeting.