



Newborough and Borough Fen Parish Council

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Chairman: Mark Ormston
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NOTICE OF MEETING: Full Council Meeting
TIME: 7pm
DATE: Thursday 3rd October 2024
VENUE: Village Hall, Guntons Road, Newborough, PE6 7AJ



All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting, and time will be made during the meeting for members of the public to address the Council.

Irene Healiss, Clerk to Newborough and Borough Fen Parish Council



Irene Healiss
26th September 2024

Please note:

All mobile phones to be set to silent/vibrate.

Recording the meeting - please make it known to the Clerk before the meeting commences to allow for reasonable adjustments to be made (if so required).

MEMBERS: 12 VACANCIES: 0 QUORUM: 4

Public Participation

This section (at the Chairman's discretion may last up to 15 minutes) is to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting.

AGENDA

1899/10-24 To receive and approve apologies for absence

1900/10-24 To receive Disclosable Interests Declarations

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.

1901/10-24 To approve minutes of the Meeting held on 5th September 2024

1902/10-24 Information and reports

1. Receive reports from City Councillors.
2. Agree Newborough and Borough Fens biodiversity policy.
3. Agree and sign the s106 agreement with PCC for the skate ramp project.



4. Local Plan update – call for sites.
5. Update - storing PC property from the dedicated cupboard to the VH office, and PC agreement to donate the old printer.
6. CAPALC conference on 20/9/24– update Cllr Ormston
7. Discuss and agree s106 allocation from the Norwood Development.

1903/10-24 Finance

(s150, s111 LGA 1972)

1. To approve accounts for payment.
2. To approve the Clerk’s expenditure.
3. Monthly bank reconciliation (September).
4. To Note: Budget Meeting on 15/10/24
5. To agree to purchase a stand to display PC flags – Cllr Coleman.

October Payments 2024

Payroll	BACS	Salary, NI and superannuation	£1,987.00
Clerk’s expenses	BACS	Home as office	£26.00
		Giff Gaff (work phone account)	£6.00
		Postage	£11.80
IONOS by 1&1	D/D	Website domain	£24.04
Nurture Landscapes	BACS	Parish maintenance	£598.74
Red Shoes	BACS	Payroll	£48.60
Savills	BACS	Rent (Allotments)	£995.00
CAPALC	BACS	Conference	£37.50
Viking	BACS	Office	£171.27
Allotment Tenant	BACS	Refund for deposit	£50.00

1904/10-24 Village and Community.

1. Agree completion of work at Crown Garden – Cllr Angrave
2. To consider permitting dogs into Fernie Close Park – Cllr Ormston
3. To agree a nominated person to lay the wreath on behalf of the PC for Remembrance Day and raise the flag.
4. Agree the Christmas tree event at Crown Garden, including use of the sleigh. (Cost of tree from Nunton £160) – Cllr Coleman.

1905/10-24 Allotments.

Tenant request for consideration to farm land north of the allotments from 1st October 2024.

To Note: Invoices to be sent for the forthcoming year.

1906/10-24 Burial Authority.

- Cllr Rowell to carry out churchyard inspections including memorials.
- Family request to erect a small fence around a plot and insert gravel.



1907/10-24 Planning Applications.

Permitted/Refused/Withdrawn.

24/01185/PRIOR Single storey rear extension with flat roof Maximum length from original rear wall 4.85m Maximum height 3.10 m (to eaves 3.10m) at White Post Road South Eye, Peterborough.

APPEAL

APP/J0540/D/24/3349057

Retention of building within curtilage of dwelling for use as annexe– retrospective at 100 Speechley Drove, Newborough, PeterboroughPE67RR. Appeal start date 5/9/24

Planning Correspondence.

None received.

1908/10-24 Matters as agenda items for future consideration (decisions cannot be made under this item.)

1909/10-24 Correspondence.

Received regarding a possible zip wire at Fernie Close Park.

Close of meeting – date of next meeting.