



Newborough and Borough Fen Parish Council

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Chairman: Mark Ormston
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NOTICE OF MEETING: Full Council Meeting
TIME: 7pm
DATE: Thursday 7th November 2024
VENUE: Village Hall, Guntons Road, Newborough, PE6 7AJ



All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting, and time will be made during the meeting for members of the public to address the Council.

Irene Healiss, Clerk to Newborough and Borough Fen Parish Council



Irene Healiss
1st November 2024

Please note:

All mobile phones to be set to silent/vibrate.

Recording the meeting - please make it known to the Clerk before the meeting commences to allow for reasonable adjustments to be made (if so required).

MEMBERS: 12 VACANCIES: 0 QUORUM: 4

Public Participation

This section (at the Chairman's discretion may last up to 15 minutes) is to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting.

AGENDA

1913/11-24 To receive and approve apologies for absence

1914/11-24 To receive Disclosable Interests Declarations

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.

1915/11-24 To approve minutes of the Meeting held on the 3rd of October 2024

1916/11-24 To approve the minutes of the Finance Meeting held on the 15th of October 2024

1917/11-24 Information and reports

1. Receive reports from City Councillors.



2. To agree comments for Scoping Opinion for the Fen Reservoir project – deadline 21/11/24. (Document disseminated prior to the meeting.)
3. To agree comments for the Call for Sites as part of the draft Local Plan – deadline 29/11/24.
4. To agree a PC representative to work with Newborough school (liaison).
5. Update regarding the bus consultation meeting held on 3/10/24 - Cllrs Fox and Angrave.

1918/11-24 Finance

(s150, s111 LGA 1972)

1. To approve accounts for payment.
2. To approve the Clerk’s expenditure.
3. Monthly bank reconciliation (October).
4. To agree to purchase a stand to display PC flags – Cllr Coleman.
5. To agree the Quarter 2 Budget (July-September 2024)
6. To Agree the Budget 2025-26.
7. To Agree the Precept 2025-26.
8. To Note: Local Government Services Pay Agreement 2024/25.
9. To Note: Meeting dates for 2025.

November Payments 2024

Payroll	BACS	Salary, NI and superannuation	£1,987.00
Clerk’s expenses	BACS	Home as office	£26.00
		Giff Gaff (work phone account)	£6.00
		Postage	£26.70
		<i>Fuel</i>	
		Mileage on 27/9/24 @ .45p per mile (cemetery) 36 miles	£16.20
		Mileage on 4/9/24 @ .45p per mile (NP meeting) 36 miles	£16.20
		Mileage on 8/10 @ .45p per mile (laptop repairs - IT Solutions) 22 miles	£9.90
IONOS by 1&1	D/D	Website domain	£24.04
Nurture Landscapes	BACS	Parish maintenance	£598.74
Wave	BACS	Water at allotments	£306.58
Collective Community Planning	BACS	Neighbourhood Plan costs	£540.00
Newborough village hall	BACS	Neighbourhood plan meeting	£10.00
Newborough village hall	BACS	Remembrance Day wreath	£20.00

1919/11-24 Village and Community.

1. Agree completion of work at Crown Garden (refer to EMR) – Cllr Angrave
2. To agree repairs to the PC bus shelters – Cllr Angrave
3. Update regarding the Christmas tree light event at Crown Garden.
4. To agree roundabout maintenance at Fernie Close Park.



1920/11-24 Allotments.

Tenant request for a skip at the allotments.

1921/11-24 Burial Authority.

- Update regarding churchyard inspections including memorials - Cllrs Coleman and Rowell.
- Law Commission consultation paper on burial and cremation – deadline for comments 9th January 2025.

1922/11-24 Planning Applications.

- 24/01296/TRE Cut back all branches to fence line and thin out canopy (01/00005/TPO) at 4 Waterfall Gardens, Newborough, PE6 7QN. Comments extended by case officer to 8th November 2024.
- 24/00772/FUL Proposed traveller plot to accommodate 1no. mobile home, 1no. day room and 6no. touring caravans Site address at Land Adjacent to Lazyacre Werrington Bridge Road Milking Nook Peterborough PE6 7QF. Comments to be received by 11th November 2024.
- 24/01359/WCPP Variation of conditions C5 (soft landscaping), C11 (access surfacing), C12 (boundary treatments), C13 (external materials) and C14 (approved plans) of planning permission 23/00039/FUL as varied by 24/00021/WCPP Condition Number(s): C5 (Soft landscaping), C11 (Access surfacing), C12 (Boundary treatments), C13 (External materials), C14 (Approved plans). Conditions(s) Removal: See conditions summary statement submitted with this application. See conditions summary statement submitted with this application at Follybridge Kennels Thorney Road Peakirk Peterborough PE6 7NT. Comments to be received by 15th November 2024.
- 24/01396/OUT Outline application with all matters reserved to demolish existing bungalow and outbuilding and erect 3no. residential dwellings at 4 Guntons Road Newborough Peterborough PE6 7QW. Comment to be received by 18th November 2024.
- 24/00772/FUL Proposed traveller plot to accommodate 1no. mobile home, 1no. day room and 6no. touring caravans at Land Adjacent Lazyacre Werrington Bridge Road Milking Nook Peterborough. Comments to be received by 13th November 2024.

Permitted/Refused/Withdrawn.

- 24/01258/NONMAT Nonmaterial amendment (French door set and side windows) to planning permission 24/00571/HHFUL at Valeen Milking Nook Road Newborough Peterborough. Determined on 23/10/2024
- 24/00884/TRE TPO 05/2001[01/00005/TPO] G.1 Ash – reduce overhanging lateral limbs over the garden by approximately 1m/1.5m to suitable secondary growth point and remove ivy at 1 Waterfall Gardens, Newborough, PE67QN. Permitted on 28/8/24.
- 24/01119/PRIOR Conversion of existing agricultural buildings to 5no. residential dwellings at White Post Farm, White Post Road, Peterborough. Withdrawn by applicant on 9/10/24
- 24/00348/FUL Change of use of garage to beauty room - retrospective at 34 School Road Newborough Peterborough PE6 7RG. Permitted on 25/10/2024



Planning Correspondence.

None received.

1923/11-24 Matters as agenda items for future consideration (decisions cannot be made under this item.)

1924/11-24 Correspondence.

The following item is to be held as a closed meeting due to sensitive personal and commercial data.

[Public Bodies \(Admission to Meetings\) Act 1960 S1\(2\).](#)

A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of the business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings during which the resolution applies.

1925/11-24 To agree the tender contract for Fernie Close Skate Ramp and project progression.

Close of meeting – date of next meeting Thursday 9th January 2025.