

Newborough and Borough Fen Parish Council

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Chairman: Mark Ormston
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Minutes of the Meeting of Newborough and Borough Fen Parish Council held on Thursday 3rd October 2024 in the Community Room, Newborough Village Hall, Guntons Road, Newborough, PE6 7RT.

Present: Mark Ormston (in the chair), Jon Hill, Richard Cawley, Judy Fox, John Fox, John Rowell, Vicki Coleman, William Cave and Kim Hill.

Also in attendance:
Irene Healiss (Clerk).

Five (5) members of the public.

Public Participation

- Mr Barsby has donated a further £60 to plant daffodil bulbs at Peterborough Road and Crown Garden, as previously agreed by the PC. Cllr Coleman (of the Crown Garden working party) will assist with the planting.
- Mr Cooper will pass the final version of the history board for Peterborough Road onto the PC to agree. The board will be located a metre and a half from the road (by the allotments) allowing space for farm equipment. Mr Cooper offered to cover the cost of erecting the board. Mr Barsby is grateful for this recognition and has approved the draft board.
- The village hall trustees have been reviewing storage management at the hall. The current PC storage cupboard will now be allocated to the playgroup. PC property will be moved to the office as a secure location, and the office be made available for the clerk to use when required.
- Resident commented on the lack of dog walking facilities in the area (especially for off the lead) and commented that the PC's decision disallowing dogs at the park was made unfairly.

1899/10-24 Receive and approve apologies for absence

Apologies were received and approved for:

Cllr Ariss – work commitments.

Cllr John Fox – attending the bus consultation on behalf of the PC.

Cllr Angrave – attending the bus consultation on behalf of the PC.

Cllr Babb – personal

City Cllrs Allen and Ray offered apologies.


1900/10-24 Disclosable Interests Declarations.

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.

- Cllr Cave regarding matters pertaining to the village hall
- Cllr J and K Hill – planning appeal AA/J0540/D/24/3349057

1901/10-24 Approve the minutes of the meeting held on 5th September 2024

It was proposed by Cllr Cave, seconded by Cllr Rowell and unanimously **resolved** to approve the minutes.


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1902/10-24 Information and reports

1. Report from City Councillors.

Cllr Ormston offered updates addressing the following concerns: -

- 20mph – Speechley Drove response received from PCC (Lee Moore)
After a site visit, a decision was made to install quiet lane signs similar to the ones on Willow Drove - speeding was alleged to be a significant issue due to the sharp bend and limited visibility. There is no reason why a 20-mph speed limit is not reasonable on the last section where the road is in effect a single track with limited visibility.
City Fibre
- Box by Church Close is within legal requirements. Walk around to agree on work to repair grass patches has been completed.
- Church Path
A temporary fix in place and a longer-term fix to happen shortly.
- Clerks IT/email request
No update – this has been chased again.
- Five (5) tree work requests
Griffin Close - lower tree cut by Cross Keys who will be removing disused lights and putting in motion sensor door lights on properties who agreed to the works. Council has been requested to cut top of the tree.
- Hole by new road works carried out Guntons Road
Reported and work will take place to fix the issue
- Pothole by Firs Farm and Bridgehill Road
Reported
- Green Wheel vegetation
Reported
- Charity Abseil at Peterborough City Hospital for the Cancer Wellbeing Centre – over £1,400 raised to date – thanks were offered to those who have donated.
Donations can be made at <https://nwahc.enthuse.com/pf/cllr-mark-ormston>.

2. Agree Newborough and Borough Fens biodiversity policy

It was proposed by Cllr Coleman, seconded by Cllr Cawley and unanimously **resolved** to accept the new policy.

3. Agree and sign the s106 agreement with PCC for the skate ramp project

It was proposed by Cllr Cave, seconded by Cllr J Hill and unanimously **resolved** to agree and sign the s106 agreement.

4. Local Plan Update – Call for sites


Consultation of the local draft plan has been paused until February 2025, to allow time to incorporate changes to national policy, review site selection work and ensure the evidence base is up to date. Additional sites for consideration are available through an additional call for sites exercise. (The new local development scheme sets out the consultation stages in preparing the new Local Plan.)

5. Update – storing PC property from the dedicated cupboard to the Village Hall office, and PC agreement to donate the old printer.

As updated in the public gallery, PC property will be moved to the office as a secure location and the office be made available for the Clerk to use when required. It was proposed by Cllr Ormston, seconded by Cllr Coleman and **resolved** for the Clerk to donate the old printer.

6. Update - CAPALC conference on 20/0/24.

Cllr Ormston attended the CAPALC conference on behalf of the PC and won 'Young Councillor of The Year, 2024' – thanks were offered to the Clerk for nominating.

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7. Discuss and agree s106 allocation from the Norwood Development.
It was agreed to defer this item to a future meeting.

1903/10-24 Finance

(s150, s111 LGA 1972)

1. Approve accounts for payment.

It was proposed by Cllr Rowell, seconded by Cllr Coleman and unanimously **resolved** to approve the accounts for payment.

2. Approve the Clerk's expenditure.

It was proposed by Cllr Rowell, seconded by Cllr Cawley and unanimously **resolved** to approve the Clerk's expenditure.

3. Monthly bank reconciliation (September)

It was proposed by Cllr Coleman, seconded by Cllr J Hill and unanimously **resolved** to approve the bank reconciliations as correct.

The CCLA account for September is outstanding due to the bank statement being received late. This will be added to the November agenda.

4. To note: Budget Meeting on 15/10/24 at 7pm in the village hall community room

5. To agree to purchase a stand to display PC flags

It was agreed to defer this to the next meeting pending quotes being received.

October Payments 2024

Payroll	BACS	Salary, NI and superannuation	£1,987.00
Clerk's expenses	BACS	Home as office	£26.00
		Giff Gaff (new phone account)	£6.00
		Postage	£11.80
IONOS by 1&1	D/D	Website domain	£24.04
Nurture Landscapes	BACS	Parish maintenance	£598.74
Savills	BACS	Rent (allotments)	£995.00
Red Shoes	BACS	Payroll	£48.60
CAPALC	BACS	Conference	£37.50
Viking	BACS	Office	£171.27
Allotment Tenant	BACS	Refund for deposit	£50.00

1904/10-24 Village and Community.

1. Agree completion of work at Crown Garden


It was agreed to defer this to the next meeting

2. Consider permitting dogs into Fernie Close Park

Following extensive discussion, it was proposed by Cllr J Hill, seconded by Cllr Cawley and unanimously **resolved** to continue advising residents not to allow dogs onto Fernie Close Park. This will be reviewed in twelve months' time - the Clerk will offer an update on PC social media.

3. Agree a nominated person to lay the wreath on behalf of the PC for Remembrance Day and raise the flag.

It was agreed for Cllr Coleman to lay the wreath and Cllrs Cawley and Coleman to raise the flag.

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4. Agree the Christmas tree event at Crown Garden, including use of the sleigh (cost of tree from Nunton £160)

It was proposed by Cllr Coleman, seconded by Cllr Cawley and unanimously **resolved** to order the Christmas tree from Nunton at £160 - the tree will be delivered to Cllr J Hill (date and time to be agreed).

The PC agreed for the Christmas lights to be switched on at 6pm, with an invitation to be extended to MP Andrew Pakes. The church wardens have agreed to offer drinks and biscuits on behalf of the PC in the church. The sleigh will be static at the church for the children to visit Mr and Mrs Christmas, as the sleigh is no longer able to journey around the village.

1905/10-24 Allotments.

Tenant request to farm land north of the allotments.

With no further interest being received, it was proposed by Cllr Cawley, seconded by Cllr Coleman and unanimously **resolved** for Mr Goodliffe to tenant the land north of the allotments. The farm business tenancy will be sent out in due course.

1906/10-24 Burial Authority.

- Cllr Rowell to carry out churchyard inspections including memorials – noted. Cllr Coleman will assist Cllr Rowell.
- Family request to erect a small fence around a plot and insert gravel. The PC agreed not to permit a small fence and gravel, as per point 7 of the Newborough cemetery regulations. The Clerk will update the family.

1907/10-24 Planning Applications.

Permitted/Refused/Withdrawn.

24/01185/PRIOR Single storey rear extension with flat roof Maximum length from original rear wall 4.85m
Maximum height 3.10 m (to eaves 3.10m) at White Post Road South Eye, Peterborough.

APPEAL

APP/J0540/D/24/3349057

Retention of building within curtilage of dwelling for use as annexe– retrospective at 100 Speechley Drove, Newborough, Peterborough PE67RR. Appeal start date 5/9/24

Cllrs Angrave and John Fox attended the meeting.

Planning Correspondence.

None received.

1908/10-24 Matters as agenda items for future consideration (decisions cannot be made under this item.)
Steps from the hill in the cemetery (by the rear fence), Crown Garden completion, bus shelters.

1909/10-24 Correspondence.

Received regarding a possible zip wire at Fernie Close park - this was considered when the park was recently renewed and disregarded as ground conditions were not suitable to support a zip wire.

The date for next full Council meeting is Thursday 7th November 2024 at 7pm.
Finance meeting will be held on 15th October 2024.

There being no further business the meeting closed at 20:36 pm.

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