



Newborough and Borough Fen Parish Council

Parish Clerk: Irene Healiss
clerk@newboroughandboroughfen-pc.gov.uk
Address: 5 Blenheim Road, Ramsey, PE261AL
07388 584591

Chairman: Mark Ormston
mark.ormston@newboroughandboroughfen-pc.gov.uk



NOTICE OF MEETING: Full Council Meeting
TIME: 7pm
DATE: Thursday 5th June 2025
VENUE: Community Room, Village Hall, Guntons Road, Newborough, PE6 7AJ

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting, and time will be made during the meeting for members of the public to address the Council.

Irene Healiss, Clerk to Newborough and Borough Fen Parish Council



Irene Healiss
30th May 2025

Please note:

All mobile phones to be set to silent/vibrate.

Recording the meeting - please make it known to the Clerk before the meeting commences to allow for reasonable adjustments to be made (if so required).

MEMBERS: 12 VACANCIES: 1 QUORUM: 4

Public Participation

This section (at the Chairman's discretion may last up to 15 minutes) is to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting.

AGENDA

1987/6-25 To receive and approve apologies for absence

1988/6-25 To receive Disclosable Interests Declarations

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.

1989/6-25 To approve minutes of the Annual Meeting held on the 8th May 2025

1990/6-25 Information and reports

1. Receive reports from City Councillors.
2. To note any expressions of interest for the appointment of Parish Councillors onto the PCC Scrutiny committee as co-opted members. (Nominations due by noon on 12/6/25.)

30th May 2025



3. To note the disqualification of Cllr Lee Ariss from the Parish Council, following his failure to attend meetings for a period of six (6) consecutive months (s85 of the Local Government Act, 1972.)
4. Update regarding comments for the Peterborough Draft Local Plan – Cllr Babb
5. To receive an update from the HR Committee – meeting held on 2nd June 2025.
6. To review the Unreasonably Persistent or Vexatious Complaints Policy (adopted 6/7/23)
7. To agree the September meeting date as Thursday 18th September at 7pm.

1991/6-25 Finance

(s150, s111 LGA 1972)

1. To approve accounts for payment.
2. To approve the Clerk's expenditure.
3. To approve the monthly bank reconciliations (May 2025).
4. To agree the quote supplied for data breach and cyber security insurance cover at £410.25

June Payments 2025

Payroll	BACS	Salary, NI, tax and superannuation	£2158.89
Clerk's expenses	BACS	Home as office	£26.00
		Giff Gaff (work phone account)	£6.00
		Postage	£18.14
IONOS by 1&1	D/D	Website domain	£26.54
JJ Trees	BACS	Tree Report (cemetery)	£330.00
For Goodness Cake	BACS	VE day cupcakes	£100.00
Clear Insurance	BACS	Insurance	£1392.02
ID Mercer	BACS	Parish Maintenance	£726.94
Newborough village hall	BACS	Hall hire (Neighbourhood Plan)	£11.00

1993/6-25 Village and Community.

1. To discuss restorative work to the original Newborough village sign.
2. To approve Transport Working Party recommendations to PCC regarding speeding mitigation on Thorney Road.

1994/6-25 Allotments.



1995/6-25 Burial Authority.

To agree remedial work to the cemetery fence (new section. Three (3) quotes received – disseminated to Cllrs prior to the meeting.

1996/6-25 Planning Applications.

None received.

Permitted/Refused/Withdrawn.

25/00267/HHFUL

Single storey rear extension at Red Maples, Thorney Road, Newborough, PE6 7QP. Permitted on 7/5/25

25/00350/PRIOR

Change of use of agricultural barn to B8 storage at Firs Farm, Bridgehill Road, Newborough. Permitted – prior approval on 6/5/25.

Planning Correspondence.

None.

1997/6-25 Matters as agenda items for future consideration (decisions cannot be made under this item.)

1998/6-25 Correspondence.

- Correspondence received regarding possible dog exercise area at Fernie Close Park.
- Thanks offered from the Good Neighbours Scheme for cupcakes supplied by the Parish Council at their VE Day event.
- Donation of £1000 received from the Foresters Friendly Society towards the skate ramp - letter of thanks sent on behalf of the Parish council.

Close of meeting – date of next meeting.
Thursday 10th July 2025.