



Newborough and Borough Fen Parish Council

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Chairman: Mark Ormston
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NOTICE OF MEETING: Full Council Meeting
TIME: 7pm
DATE: Thursday 9th October 2025
VENUE: Community Room, Village Hall, Guntons Road, Newborough, PE6 7AJ



All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting, and time will be made during the meeting for members of the public to address the Council.

Irene Healiss, Clerk to Newborough and Borough Fen Parish Council



Irene Healiss
3rd October 2025

Please note:

All mobile phones to be set to silent/vibrate.

Recording the meeting - please make it known to the Clerk before the meeting commences to allow for reasonable adjustments to be made (if so required).

MEMBERS: 12 VACANCIES: 2 QUORUM: 4

Public Participation

This section (at the Chairman's discretion may last up to 15 minutes) is to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting.

AGENDA

2026/10-25 To receive and approve apologies for absence

2027/10-25 To receive Disclosable Interests Declarations

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.

2028/10-25 To approve minutes of the meeting held on the 18th of September 2025

2029/10-25 Information and reports

1. Receive reports from City Councillors.
2. To agree PC meeting dates for 2026.
3. Invitation to attend Peterborough Council for Voluntary Service 2025 Annual Conference
'A Sector Under Pressure: Building a Community of Support' on Thursday 6th November 10am-2pm.

3rd October 2025


2030/10-25 Finance

(s150, s111 LGA 1972)

1. To approve accounts for payment (October)
2. To approve the Clerk's expenditure.
3. To approve the monthly bank reconciliations (September 2025).
4. To agree a new laptop for the Clerk at £918 including VAT (HP EliteBook 860 G11 16" - quote disseminated prior to the meeting.)
5. To Note: Donation from 'Franks Ices'.

October Payments

Payroll	BACS	Salary, NI, tax and superannuation	£2235.81
Clerk's expenses	BACS	Home as office	£26.00
		Giff Gaff (work phone account)	£6.00
		Postage (meeting packs)	£14.40
		Postage (allotment rent)	£16.83
IONOS by 1&1	D/D	Website domain	£27.74
Savills	BACS	Allotment Rent	£1025.00
ID Mercer	BACS	Parish Maintenance	£726.94
Wave	BACS	Water - allotments	£360.01
Viking	BACS	Stationary/stamps	£67.38
M Cave	BACS	Poppy wreath	£20.00

2031/10-25 Village and Community.

1. To agree PC representation for Remembrance Day.
2. To consider play park remedial work as per the ROSPA report – report provided by the Clerk.
3. To agree the village Christmas community event and tree for 2025 – Cllr Coleman.

2032/10-25 Allotments.

- Tenant request - to agree a shed for plot 39 - size 2.4m x 1.8m
- Tenant request - to agree a polytunnel for plot 13 size 3.6m x 2.1m

2033/10-25 Burial Authority.

- To consider the path project at the cemetery (new section.)

2034/10-25 Planning Applications.



25/01190/HHFUL

Erection of storage facility and car port - part retrospective, at Moor Farm Hose, Moor Road, Milking Nook, PE67PQ. Comments to be received by 21-10-25.

Permitted/Refused/Withdrawn.

25/01050/PRIOR

Fertiliser storage tank at Hill Farm, Peterborough, Crowland. Decision not required on 10-9-25.

Planning Correspondence.

None.

2035/10-25 Matters as agenda items for future consideration (decisions cannot be made under this item.)

2036/10-25 Correspondence.

Meridian Solar Farm Development consultation 24th September-22 October 2025.

Close of meeting – date of next meeting Thursday 6th November 2025

Thursday 30th October - Finance Meeting for budget setting.